

PATCHWAY TOWN COUNCIL

Minutes of the Council meeting held on 8 March 2011 at Callicroft House, Rodway Road, Patchway

Present: Councillors E. Gordon J.P. (in the Chair))
J. Thomas) Coniston
L. Gray) Ward
M. Grotzke)

Mrs J. Woodley)
P. Cottrell)
Mrs E. Orpen) Callicroft
Mrs L. Hodder) Ward
K. Dando)
Mrs C. Dando)

B. Hopkinson)
Ms S. Pomfret) Stoke Lodge Ward

29/11. JANE MILLICENT, HEAD OF PATCHWAY COMMUNITY COLLEGE

The Chairman welcomed Mrs Millicent and Mr. Howell, chair of governors, to speak about the school's plans for academy status. They explained that the governors were looking at what was best for their students and acknowledged that there was strength in working with other schools to secure the future of the college. They are currently talking to Bradley Stoke and Brimsham Green schools and will keep the Council in touch with the progress. If any Councillors have queries on the plans, they are welcome to contact Mrs Millicent. Mrs Millicent circulated a sheet showing the Educational Outcomes in Patchway for the Council's information.

The Chairman thanked the representatives for their presentation and they then left the meeting.

30/11. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. Martin (holiday) and Cllr. Alsop (working).

It was noted that under Standing Orders, Councillors must state a reason for their absence from Council meetings and that this must be recorded as well as the names of

any Councillors not sending apologies. It was also noted that under Standing Orders Councillors must make their own apologies by telephoning the office.

31/11. DECLARATION OF INTEREST

The Chairman asked any member having a personal or prejudicial interest in a matter to be discussed to declare it during the meeting as specified in the Local Authorities (Model Code of Conduct) Order 2007 no. 1159. He stated that a Declaration of Interest should also be made by the Clerk if she had an interest in any organisation being discussed by the Council.

32/11. MINUTES

The Minutes of the meeting held on 8 February 2011, which had been circulated, were approved as a correct record and signed by the Mayor.

33/11. MATTERS ARISING FROM THE MINUTES

a) Post Office: 20/11

The Council noted that the Post Office had sent notification that it was their intention to open the branch at Spar in Rodway Road and that a period of public consultation was ending today, after which it was hoped that the conversion work would commence.

b) Meeting with Merlin Housing: 20/11

The Council noted the response from Ian Matthews, Chief Executive of Merlin, following the meeting in February. The Council was pleased that the issues raised are being resolved and that Merlin had offered regular meeting with the Council in future.

The District Councillors reported that they had recently spent a day with Merlin and had found this briefing very useful.

Cllr. Woodley declared her interest as a Board Member of Merlin.

34/11. EMERGENCY FINANCE ITEMS

The Council agreed to discuss three emergency items:

1) Arena Arts Development Group

An application for £500 towards the costs of a Free Music Workshop at Abbeywood School on 30 April had been previously considered by the Finance Committee but a

decision had been postponed until it was known whether other local councils would be supporting this event.

It was now known that Stoke Gifford and Bradley Stoke councils had made a financial contribution but that Filton had not. After discussion, the Council agreed not to support this event.

2) Coniston Toddlers

The Council agreed unanimously to make a grant of £350 for this group provided a balance sheet was submitted.

3) Patchway Community Association

The Association had applied for a grant of £500 to organise a Street Party for the Royal Wedding. Cllr. Orpen declared her interest as Chairman of the management committee and left the room during discussion.

The Council agreed unanimously to make a grant of £500 for this event.

35/11. COMMITTEE REPORTS

a) Planning & Transport Committee

Cllr. Thomas reported on the meeting of the P&T Committee held on 22 February, the minutes of which had been circulated and which were endorsed by the Council.

Cllrs K and C Dando declared their interest in the planning consent at 53 Pretoria Road.

Councillors were concerned at the poor state of the roads in Patchway and the footpaths in front of houses in the Coniston area. The Council noted that one side of Highwood Road would be closed to traffic from early April in preparation for the bus lane.

b) Finance Committee

Cllr. Thomas reported on the meeting of the Finance Committee held on 1 March, the minutes of which had been circulated, and which were endorsed by the Council.

The Council noted that the government was currently discussing changes to occupational pensions which might affect the level of contributions paid by staff in the local government pension fund.

The Council asked whether the cost of clearing blocked drains could be claimed under insurance cover.

As the time was 9.30 p.m., the Council agreed to suspend Standing Orders to complete business.

36/11. PATCHWAY COMMUNITY CENTRE

This item was taken in confidential session.

A report of a meeting held on 15 February with representatives of Patchway Community Association and an architect from SGC had been circulated to Councillors. It was noted that it was hoped that some of the Section 106 money from the airfield development would bring new facilities to the Centre but this would only be the case if the Centre was expanded to provide sufficient facilities for the new population. The Community Association representatives agreed to draw up their ideas so that the architect could draw up two schemes, one more ambitious than the other, and cost these for further discussion.

37/11. CONISTON COMMUNITY CENTRE BUILDING PROJECT UPDATE

A report on the current situation of the building project was circulated and noted. The Council thanked Southern Brooks Community Project for their assistance with the project and congratulated them on this achievement. The Council urged the Community Association to make sure that the tenants were tied into their leases to ensure the long term income for the building. It was also suggested that investigations should be carried out into increased use of green energy by the building, perhaps resulting in electricity being sold back to the Grid.

38/11. DESIGNING CRIBBS/PATCHWAY NEW NEIGHBOURHOODS

Cllr. Thomas reported on a recent workshop organised by SGC on the future development for housing of the land on the south side of the airfield and on the site of Patchway Trading Estate.

39/11. REQUEST FOR FUNDING IN NEXT FINANCIAL YEAR FOR SOUTHERN BROOKS COMMUNITY PARTNERSHIP

A letter from Southern Brooks Community Partnership had been circulated to all members. This asked the Town Council to respond to the organisation's crisis of loss of funding for the next financial year by funding some of the additional work in Patchway. The letter particularly mentioned youth work with 8-12 year olds at Patchway Youth Centre (£10,000) and an additional 12 hours a week community development work in Patchway (£8,000).

Cllr. Dando and the Clerk declared their interest as Trustees of SBCP. Cllr. Dando took no part in the discussion or voting.

After a discussion, it was proposed by Cllr. Hopkinson and seconded by Cllr. Woodley that no additional funds should be granted to SBCP and that this application should be referred for scrutiny by the Youth Development Committee. This proposal was agreed by 7-4.

40/11. MAINTENANCE OF 12 CORNER PLOTS

This item had been referred to the Council from the Finance Committee.

SGC had indicated that they would consider leasing a number of corner plots of grassed or landscaped area at a peppercorn to the Town Council if it would take over the maintenance.

The Council agreed to seek clarification on the overlapping of maintenance between SGC and the Town Council if this proposal were to be accepted. It was noted that SGC was moving towards passing all amenity grass cutting in Patchway to the Town Council next year and it was considered that this matter should be considered in the next financial year by the new Council.

41/11. CORRESPONDENCE

- a) Town Council Elections, 5 May: The Council noted publicity information from SGC and NALC.
- b) Setting up a Business Association for Patchway: The Council noted information from SGC on a meeting to be held on 6 April at Callicroft House.
- c) The Council noted that repairs to bus shelters owned by SGC would shortly be carried out.
- d) The Council was pleased to note that one of the SGC Chair's Awards had been made to Joe Hicks, who had been nominated by the Town Council.
- e) Preliminary Flood Risk Assessment: A request for information was noted. Councillors mentioned various areas in Patchway which would be passed on.
- f) The Council noted that the Core Strategy would be submitted to the government on 24 March. Information could be found on the SGC website and in all public libraries.
- g) It was noted that the Waste Management Forum would be held on Tuesday 15 March 2 p.m. in Yate
- h) It was noted that the Railway Development Society AGM would be held in Brighton on 7 May.

Bradley Stoke United FC	Hire of football pitches (Sep '10–Jan '11)	390.00
Total		£145,829.10

The Council noted the following direct debits:

Paid to whom	Particulars of payment	Amount
Arval UK Ltd	Diesel for van (P869 TEU)	52.10
Total		£ 52.10

The Council approved the following cheques agreed at other meetings:

Paid to whom	Particulars of payment	Amount
Gregg Latchams LLP	Deed of Variation at Coniston	1,762.50
nPower Commercial Gas Ltd	Gas meter installation at Coniston	833.22
Melhuish & Saunders Ltd	Coniston Community Centre building works	76,694.51
Total		£79,290.23

The Council approved the following payments:

Paid to whom	Particulars of payment	Amount
Bath and Northeast Somerset Council	Pension contributions (Feb '11)	2,664.39
Bristol Key & Security	Supply and fitting of deadlocks to converted toilet door in Scott Park	111.00
Bristol Wessex Billing Services Ltd	Water at Patchway Common Pavilion	170.91
BT Payment Services Ltd	Payphone at Patchway Common Pavilion	134.57
	Credit: Rental amendment	-11.24
	Credit: Ex-gratia payment	-0.45
	Credit: Rental amendment	-122.88
The Consortium	Cleaning materials	74.95
	Toilet rolls	16.54
	Copier paper	30.48
	Air freshener	12.00
	Disinfectant, bleach and cloths	41.30
Countrywide Mobility Services Ltd	Privacy screen and curtain for Scott Park garage conversion	412.38
Mr M Dark	Window cleaning at Callicroft House, Patchway Common Pavilion and Casson Centre	105.00

Dominic Taylor Architecture and Design Ltd	Architectural services for Coniston Phase 2	6,000.00
HM Revenue & Customs	PAYE (Feb '11)	4,257.52
HMC Patchway	Repair of van fuel line (WR55 LGU)	78.00
	MOT for van (X935 CAE)	98.80
Landcare	Tree for Elm Grove	18.00
Mogford Prescott Ltd	Repair at Coniston toilets	119.79
	Boiler repair at Callicroft House	441.17
	Sign painting at Patchway Common Pavilion	321.08
Network Rail	Lease of land at Tumps	161.95
Orange	Mobile phone bill (Feb)	21.19
PRO Structures Ltd	Structural engineering services at Coniston	125.00
South Gloucestershire Council	Legal fees for Variation of Lease for Coniston Community Centre	3,210.00
South Gloucestershire Council	Attachment of Earnings Order	141.23
Southern Brooks Community Partnership	Training event	50.00
S.T. Bishop & Co.	Flymo HT cable	3.90
	Flymo spark plug	9.00
Virgin Media Payments Ltd	Broadband at Callicroft House	36.00
Brandon Hire Plc.	Toilets at Blakeney Road allotment site	120.00
The Consortium	Toilet rolls	19.19
	Plastic wallets and envelopes	12.70
OCS Group UK Ltd	Alterations to CCTV system at Coniston	2,036.40
Patchway Autoparts	Padlocks for Blakeney Field	6.72
	Spark plug	2.54
	Credit: Returned spark plug	-2.54
Railfuture	Subscription	21.00
Record RSS Ltd	Supply of play equipment for Scott Park	22,734.00
Seed Co	Grant: Coniston community café part-funding	540.00
South Gloucestershire Law Services	Grant: Insurance	769.00
Stow Associates Ltd	Contract administration and surveying for Coniston	3,600.00
T.H. White Ltd	Service of 213 ride-on mower	1,129.32
Mrs L Hamid	Clerk's expenses	
	Milk for meetings	0.89
	Coffee for meetings	5.99
	Milk for meetings	0.25

	Postage	105.92
Mr M Winter	Travel expenses: Health and Safety training	9.38
	Travel expenses: Finance seminar	23.45
Council staff	Salaries (Feb)	11,902.91
	Total	£61,768.70

44/11. DATE OF NEXT MEETING

The Council noted that the date of the next meeting would be Tuesday 12 April and would commence with public question time.

45/11. ACOUSTIC BARRIERS

Mr. Stuart Lee of 5 Falcon Close asked for permission to raise an urgent matter of concern and this was agreed by the Council. Standing Orders were suspended to allow him to speak.

Mr. Lee was concerned at the increased level of noise suffered by residents living along the line of M5 and he had collected a number of signatures on a petition asking for action to be taken. He pointed out that the increased use of the motorway since the Mall opened as well as the settling of the noise bund, which was estimated to have reduced in height by 10 ft since the 1960s, created an intolerable level of noise and pollution for many residents. Mr. Lee had approached the Environmental Health Department, which was carrying out tests. He had also raised the matter with Jack Lopresti MP, who was taking up the matter with the Department of Highways.

The Council agreed to send a letter of support to South Gloucestershire Council for Mr. Lee's request. The District Councillors suggested that Mr. Lee should attend the next full council meeting and present his petition to South Gloucestershire Council.