

PATCHWAY TOWN COUNCIL

**Minutes of the Council meeting held on 11 January 2011 at Callicroft House,
Rodway Road, Patchway**

Present: Councillors J. Thomas (in the Chair)) Coniston
L. Gray) Ward
Mrs E. Martin)

P. Cottrell)
Mrs E. Orpen) Callicroft
K. Dando) Ward
Mrs C. Dando)
Mrs L. Hodder)

B. Hopkinson)
Ms S. Pomfret) Stoke Lodge Ward
A. Alsop)

1/11. VIOLENT INCIDENT IN RODWAY ROAD

The Council noted with great regret the violent incident resulting in the death of a young man which had occurred the previous weekend in Rodway Road.

On the advice of the police, it was agreed to issue a statement to the press expressing condolences to all the local families involved and appealing for calm and co-operation with the police.

2/11. BRIAN BROOK

The Council stood in memory of Brian Brook who had died on 2 January. Brian had been a Member of the Council for many years, twice Chairman, and a Member and Chairman of the Planning Committee of Northavon District Council. He was also a local Magistrate, President of the Patchway British Legion, Trustee of Patchway Sports and Social Club and Governor of both Patchway High School and Callicroft Primary School.

It was noted that the funeral would be the following Tuesday at 11.30 a.m. and agreed that flowers would be sent from the Council.

3/11. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. Woodley (family illness), Cllr. Gordon (family illness), and Cllr. Grotzke (illness).

It was noted that under Standing Orders, Councillors must state a reason for their absence from Council meetings and that this must be recorded as well as the names of any Councillors not sending apologies. It was also noted that under Standing Orders Councillors must make their own apologies by telephoning the office.

4/11. DECLARATION OF INTEREST

The Chairman asked any member having a personal or prejudicial interest in a matter to be discussed to declare it during the meeting as specified in the Local Authorities (Model Code of Conduct) Order 2007 no. 1159. He stated that a Declaration of Interest should also be made by the Clerk if she had an interest in any organisation being discussed by the Council.

Cllr. Orpen declared her personal interest in Patchway Community Association which was mentioned in the Finance minutes.

5/11. MINUTES

The Minutes of the meeting held on 14 December, which had been circulated, were approved as a correct record and signed by the Mayor.

6/11. MATTERS ARISING FROM THE MINUTES

- a) Post Office: 124/09
The Council regretted that no progress had yet been seen in the conversion of the Spar shop in Rodway to accommodate the Post Office.
The Council also regretted that the old premises at the Roundabout was still unoccupied and created an eye-sore at the approach to Patchway.
- b) Play Policy: 248/10
Councillors were reminded that Michael Follett would lead a workshop on Monday 24 January at 3.30 p.m. to help the Council draw up a Play Policy.
- c) Pavement Sweeper: 285c/10
Cllr. Dando stated that, following discussion with SGC officers, he had decided not to continue with this project.

7/11. COUNCILLOR MARTIN RICHARDSON

The Council noted a letter of resignation from the Council from Cllr. Martin Richardson.

It was noted that no action was required as it was within six months of the date of Local Government Elections in May.

8/11. COMMITTEE REPORTS

a) Finance Committee

Cllr. Thomas reported on the meeting of the Finance Committee held on 5 January, the minutes of which had been circulated, and which were endorsed by the Council.

Due to an error in the supporting documentation at the meeting, the Finance Committee would revise the budget at its next meeting to fit with the Precept adopted by the Council.

9/11. PRECEPT FOR 2011-12

After discussion, the Council agreed unanimously to increase the precept by 5% over the precept for the current financial year and to set this at £525,000.

10/11. CONISTON COMMUNITY CENTRE BUILDING PROJECT UPDATE

A report on the current situation of the building project was circulated and noted. The Council was pleased to note that South Gloucestershire Council's Legal Department had issued a Deed of Variation for the Lease to both the Town Council and Labour Club and would shortly be received from our solicitor for signature.

Members of the Council were concerned that the Lease agreed between Coniston Community Association and Southern Brooks Community Partnership should safeguard both parties and it was agreed to pass this concern to the Community Association. Cllrs. K. Dando, Martin and the Clerk declared their non-pecuniary interest in SBCP.

11/11. CORRESPONDENCE

a) The Council noted two letters from Patchway Sports & Social Club:

- i) The Council thanked the Club for offering membership to Councillors but suggested that this should be up to the election date and then extended to newly elected Councillors after May. All those present, except Cllr. Cottrell accepted the offer.
 - ii) The Council noted a letter of thanks from the Club for the grant for the replacement of boilers in the changing rooms. The Club stated that they were looking forward to meeting the Council to discuss the future management of the changing rooms.
- b) The Council noted that to celebrate the Royal Wedding an additional paid public holiday would be given to all local government employees.
 - c) Almondsbury Joint Burial Committee: The Council noted a report on the application being made to SGC to create a car park and new pedestrian access.
 - d) Highways matters: The Council noted replies from SGC on the following matters –
 - Stoke Lane: a temporary speedvisor sign to monitor vehicle speeds was to be installed
 - Shellmor Avenue: Even if the Town Council paid for the works, SGC had no money for the necessary consultation exercise. As local opinion was divided, the Council decided to take no further action on this scheme.
 - Rodway Road: The cost of the works would be £4,720. It was agreed to ask SGC what would be the cost of consultation for removing the loading bay.
 - A38 junction with Callicroft Road: It was noted that a scheme to remove the steps in the pavement had not been included in the 106 Agreement
 - Waterside Drive: The bus lane had been dropped from the current Capital Programme which included parking restrictions.

As the time was 9.30 p.m., the Council agreed to suspend Standing Orders to complete business.

- e) Royal Garden Party request for nomination: It was agreed to nominate Cllr. Eric Gordon to enter the ballot for an invitation through the Local Councils Association.
- f) SGC Chair's Community Awards: It was agreed to nominate Mr. Joe Hicks for this Award for his voluntary work in the community.
- g) Gaunting invitation to visit for 10th anniversary on Thursday 17 May 2012: The Council noted this invitation but agreed that it would be appropriate for Patchway to invite Gaunting to visit in the autumn of this year, which was the 10th anniversary of the signing of the Twinning Charter. This matter was referred for further discussion to the Planning Committee.

The Council suggested that all Councillors should join the Twinning Association so that a Dispensation could be obtained from SGC for matters relating to the Association to be discussed by all Members. The Clerk was asked to give a Membership Form to each Councillor.

- h) Noticeboards outside new Patchway Library: The Council noted a letter from SGC and suggested a site visit to discuss locations. The Council supported the Proposal that a new mosaic should be commissioned for the entrance of the building and suggested involvement of Callicroft and Coniston Schools.
- i) Youth work: The Council noted a letter from Paul Godwin thanking the Council for the opportunity of making a presentation on youth work to the Youth Development Committee.
- j) South Gloucestershire Core Strategy: The Council noted that the Full Council had agreed the proposed changes in December and that these would be published shortly.
- k) The Council noted letters of thanks for grants from Four Towns & Vale Link Community Transport and Patchway Community Association.

12/11. PLANNING APPLICATIONS

The Council made no objection to the following planning application:

Charlton Hayes development	Re-submission of outline planning due to Changes in reserved matters applications
Cap Gemini, Park Avenue, Aztec West	Temporary consent for retention of 2 mobile generators and 1 fuel tank for one year
168 Gloucester Road	Change of use of office building (not yet built) to peridental surgery
2 Hazeldene Road	2 storey side extension to form 2 flats (time extension of existing permission)
80 Stoke Lane	Front & rear dormers for loft conversion

Renewal application for street trading licence for Dozza Hut at western end of the layby on Highwood Road: *Make it a condition that a waste bin is provided.*

The Council agreed to maintain its earlier objection to this application on the grounds that it would be over-size, overbearing to neighbouring properties and not in keeping with the area:

171 Gloucester Road accommodation	Single storey rear extension for living (resubmission)
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13/11. FINANCE

The Council noted the following income received:

Fleet Air Arm Association	Photocopying: 80x4 double-sided A4	19.20
Stoke Lodge Neighbourhood Watch	Photocopying: 850 double-sided A4	51.00
Blooming Buds Mother and Toddler Group	Avenue rent (w/c 13 Dec & 3 Jan)	72.00
Patchway Sports & Social Club	Ground rent (Jan-Mar 2011)	2,959.13
The Wheatpatch Club	Avenue rent (Nov 2010)	418.00
	Total	£3,519.33

The Council noted the following direct debit:

Arval UK Ltd	Diesel for van (X935 CAE)	55.64
	Total	£ 55.64

The Council approved the following cheque agreed at the Finance Committee:

Melhuish & Saunders	Coniston Community Centre building works	£153,273.89
	Total	£153,273.89

The Council approved the following payments:

Council staff	Salaries (Nov)	12,075.07
Bath and Northeast Somerset Council	Pension contributions (Dec '10)	2,667.46
British Gas Business	Gas at Coniston Road toilets	110.92
British Gas Business	Gas at Patchway Common Pavilion	261.18
Building Supplies (Patchway) Ltd	Replacement door bolts for Patchway Common Pavilion	2.75

The Consortium	Rubbers bands and glue	12.25
	Black bags, Citra Cleaner and paper	58.81
	Mop heads	14.08
HM Revenue & Customs	PAYE (Dec '10)	4,273.63
Orange	Mobile phone bill	21.01
Orange	New mobile handsets	634.50
	Credit: New connections	-352.50
Patchway Community Association	Civic Reception booking	30.00
Soccertackle.com	Goal net fixings	22.22
South Gloucestershire Council	Attachment of Earnings Order	142.30
	Attachment of Earnings Order	125.22
South Gloucestershire Council	Lease for Coniston Community Centre	250.00
South Gloucestershire Council	Lamp repair at Scott Park Pavilion	58.75
Stow Associates	Contract administration for Coniston Phase 2	3,525.00
Virgin Media Payments Ltd	Broadband Internet at Callicroft House	35.25
Viridor Waste Management Ltd	Patchway Common bin rental and disposal	151.57
Brandon Hire Plc.	Allotment toilet hire	135.13
Cardiff University	Severn Estuary Partnership membership	50.00
CommuniCorp	Local Councils Update subscription	70.00
CPRE	Subscription	29.00
Exquisite Catering	Buffet for Alderman Scott Award civic reception	192.00
Patchway Autoparts	De-icer	1.43
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Uphill & Son Ltd	McCormick tractor loader repair	369.55
North Patchway Hall	Grant: Hall refurbishment	5,000.00
Mr M Winter	Travel expenses	9.38
Mrs L Hamid	Clerk's expenses:	
	Christmas Lunch for staff	77.30
	Alderman Scott award prizes	120.00
	Carpet cleaner hire for office	22.98
	Postage	28.24
Council staff	Salaries (Dec)	11,824.03
	Total	£42,049.94

14/11. DATE OF NEXT MEETING

The Council noted that the date of the next meeting would be Tuesday 8 February and would commence with Public Question Time.