

7 January 2011

Dear Councillor,

The next meeting of the Town Council will be held on Tuesday 11 January at 7.30 p.m. at Callicroft House, Rodway Road, Patchway. The agenda is given below and your attendance is requested.

Yours sincerely,

Town Clerk

A G E N D A

1. Brian Brook
2. Apologies for absence
3. Declarations of Interest
4. Minutes of the meeting of the Town Council held on 14 December (enclosed) and matters arising from the minutes
5. Reports from Committee Meetings:
 - a) Finance Committee held on 5 January (to follow)
6. Coniston Community Centre building project update
7. Correspondence
8. Planning applications
9. Finance: to note income and approve accounts for payment
10. To note that the next meeting of the Town Council will be held on Tuesday 8 February, commencing with Public Question Time