

4 November 2010

Dear Councillor,

The next meeting of the Town Council will be held on Tuesday 9 November at 7.30 p.m. at Callicroft House, Rodway Road, Patchway. The agenda is given below and your attendance is requested.

Yours sincerely,

Town Clerk

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## **A G E N D A**

1. Apologies for absence
2. Declarations of Interest
3. Minutes of the meeting of the Town Council held on 12 October (enclosed)
4. Matters arising from the minutes
  - a) Post Office: 259a/10
  - b) Youth Development Committee: 259b/10
  - c) Play Policy: 259c/10
  - d) Poppy Appeal: 263e/10
  - e) Coniston Road cycle path: 263g/10
5. Reports from Committee Meetings:
  - a) Planning & Transport Committee held on 26 October
  - b) Finance Committee held on 2 November
  - c) Parks & Open Spaces Committee held on 9 November
6. Coniston Community Centre building project update

7. Members Allowances
8. Correspondence
9. Planning applications
10. Finance:
  - a) To note the successful completion of the audit by the Audit Commission for the year 2009-10
  - b) To agree to apply for government borrowing approval for the Coniston building project
  - c) To note income and approve accounts for payment
11. To note that the next meeting of the Town Council will be held on Tuesday 14 December (including Public Question Time)