

PATCHWAY TOWN COUNCIL

**Minutes of a meeting of the Planning & Transport Committee held on
27 November 2018 at Callicroft House, Rodway Road, Patchway**

Present: Cllrs. E. Gordon (in the Chair)
Mr T. Bathe-Taylor
K. Dando
R. Loveridge
Mrs E. Martin
P. Cottrell

1. Apologies & Welcome

Apologies for absence were received from Cllr. P. Coleman

2. Declarations of Interest

The Chairman stated that Councillors must declare their interest under the Model Code of Conduct in any matter to be discussed, either at the beginning of the meeting or when it is raised during the meeting.

Cllrs Dando is a member of SGC's Planning Committee (Development Control West).

3. Minutes

The minutes of the last meeting held on 23 October 2018 were agreed as a correct record and were proposed and seconded. These were signed by the Chairman.

4. Matters arising from the Minutes

a) Air Quality in the highway network surrounding the mall.

It was agreed that the committee would write to South Gloucestershire Council to ask them if there was a possibility that Highwood Road could be re-opened for more fuel-efficient vehicles. It was suggested that this road be for local resident's use and that number plate recognition cameras could be installed to police this.

b) Locum Clerk

The Chairman of the council stated that the council could not find a locum clerk. It was noted that until the Clerk and RFO commence work in January 2019, the Deputy Clerk would assume the role of Clerk.

c) Patchway Community Centre

The council noted that the structural survey of the community centre had taken place on 26th November 2018. The results of the survey would take around seven days to be completed. It was also noted that Peter Hawkins would meet with councillors and the chair of Patchway Community Association to discuss the S106 monies.

5. Planning Applications

The Committee made no objection to the following planning application:

Applications submitted:

26 Bevington Close	Erection of a single storey front extension
7 Brighton Road	Single storey rear extension
Amberley House, Hempton Lane	Certificate of lawfulness in respect to proposed use.

Applications approved by SGC:

25 Coniston Road	Erection of 2-metre-high boundary fence and change the use of land to residential.
Unit G4B Horizon38, Filton	Use for Research and Development
61 Swallow Drive	Single storey rear extension
19 Ravenscourt Road	Single storey rear extension
38 Bevington Close	Single storey side extension.

6. Budgeting for 2019/2020

The committee set the budget at £17,100 and this would include Christmas decorations and litter bins which were not in this category on the 2018/2019 budget.

7. Parking in Longney Place

One councillor had visited residents in Longney Place and discusses the parking situation. One resident stated that he had not had his bins emptied in 3 weeks, due to the volume of cars. The committee agreed to write to South Gloucestershire Council to ask for a traffic account throughout Patchway and Charlton Hayes with a specific watch on speed, rat running and bad parking.

8. **Update on MUGA**

The chair of parks and open spaces delivered an update on the MUGA stating that working alongside 'Active for Life' and the Community Sport's Association a community user agreement would be drafted and sent to Sport England as soon as possible.

9. **Other matters raised by Councillor or Clerk**

a) **Small Slide in Pocket Park.**

It was noted that in the budgeting for Parks and Open Spaces a small slide for the Arlingham Way pocket park was not discussed. Prices will be obtained by the meeting of the finance committee.

b) **Bankline**

It was noted that the Bankline application should wait until the new RFO is in post.

c) **Security for Scott's Park and The Tumps**

Two designs of barriers to increase security for Scott's Park and The Tumps were passed around the table. It was decided that the Deputy Clerk would obtain more efficient designs including measurements to bring to the finance committee.

9. **Date of next meeting**

It was noted that the next meeting would be held on Tuesday 29 January at 7.30 p.m.