

## PATCHWAY TOWN COUNCIL

### **Minutes of a meeting of the Planning & Transport Committee held on 24 January 2017 at Callicroft House, Rodway Road, Patchway**

Present: Cllrs. Mrs E. Orpen (in the Chair)  
Mrs M. Bathe-Taylor  
E. Bathe-Taylor  
R. Loveridge  
P. Cottrell  
Mrs E. Martin  
K. Dando  
Mrs P. Coleman

#### **1. Community Emergency Plan**

The Chairman welcomed the SGC Emergency Planning Manager and explained that this meeting had been opened to all members of the Town Council.

The Manager explained that SGC had a statutory duty to make emergency plans, which involved emergency feeding, shelter and evacuation in the event of an emergency, jointly with the emergency services. SGC now wishes to involve local communities in these plans and gave as an example the involvement of local people in the Somerset flooding last winter.

In this area, SGC would designate Bradley Stoke Leisure Centre as a primary rest centre, but would be happy to have a local centre available, such as Patchway Community Centre. It was noted that there would always be provision to accommodate pets.

It was agreed that the Town Council would look at the document issued by the Emergency Planning team and could come back with comments. The document would be circulated with the minutes for discussion at the next meeting. Cllr. E. Bathe-Taylor was interested in playing an active part in any local plan.

#### **2. Apologies**

Apologies for absence were received from Cllrs. Gordon, Scott, Butler, Greensword and Messenger.

#### **3. Declarations of Interest**

The Chairman stated that Councillors must declare their interest under the Model Code of Conduct in any matter to be discussed, either at the beginning of the meeting or when it is raised during the meeting.

#### **4. Minutes**

The minutes of the last meeting held on 22 November were agreed as a correct record and signed by the Chairman, proposed Cllr. Cottrell seconded Cllr. Bathe-Taylor.

#### **5. Matters arising from the Minutes**

a) Budget for 2017-18

The Committee noted that the Finance Committee had not made any changes to the budget proposed at the last meeting.

b) Patchway Town Centre Vision

It was noted that a meeting with SGC officers had been held in December attended by Cllr. Scott. SGC were applying for government funding to develop town centre plans for four centres in South Gloucestershire, including Patchway, and a decision was awaited.

c) First Bus

An invitation had been sent to First Bus to attend a meeting of this Committee to discuss delays in the 75 service and the long delay in repairing the electrical faults in the RTI system in Coniston Road, emphasising that the 75 was a showcase route. There had been no response and the Clerk was asked to contact the company again.

d) SG Local Plan

It was noted that the Council had been represented at the briefing for local councils held on 20 January at Badminton Road by Cllrs. Orpen and Dando.

e) SG Boundary Review

It was noted that the Clerk had submitted to the Boundary Commission the Council's request that when electoral ward boundaries in South Gloucestershire were reviewed, the boundary of Patchway Town Council was adjusted to be co-terminus with the Ward boundary for ease of administration and public understanding. The Boundary Commission had replied that the consultation for the review would start on 28 March and the Town Council's comments would be submitted at that time.

f) Street Lighting

Cllr. Orpen reported that SGC had taken a decision on 23 January that street lighting would be switched on all night but dimmed during the hours when it is currently turned off. LED lights, which are to be installed, use less electricity but emit extra CO2. It would take some time to implement this policy throughout the authority.

**6. Report on first meeting of Community Plan Steering Group**

It was noted that the first meeting had been held on 10 January, attended by Cllrs. Scott, Martin, Loveridge and E. Bathe-Taylor.

The consultants, Judith Taylor and Helen Bone, had presented their proposals and had circulated copies of the Southmead Community Plan which they had carried out recently. They had also carried out community plans in St. Pauls and Lawrence Weston. They would work in partnership with the community and Town Council, training local people as community researchers to contact as many residents as possible. They would also hold a community planning day to discuss the findings and agree a way forward. In Southmead, the plan had resulted in useful evidence for grant applications. It was noted that SBCP had also received funding for a Patchway Economic Development Plan and that these could be developed in parallel.

Councillors had suggested that important topics in Patchway would be traffic management, Rodway Road and sports development in Scott Park. It was hoped that residents with special interests may wish to be involved in a particular project. The consultants said that the first task would be to recruit volunteers. The volunteers would be involved in framing the questions and themes would come later. The Steering Group would co-ordinate its work with the Priority Neighbourhood Group and Charlton Hayes Steering Group. It was noted that the Steering Group would work with the consultants to draw up and sign off the plan for adoption by the Town Council.

The Committee supported the scope and framework of the Plan, as circulated, and referred this to the next meeting of Council for agreement. The report would be attached to the minutes of this Committee.

**7. Safer & Stronger South Gloucestershire Plan: 2017-21**

This consultation was referred to the next Council meeting.

**8. Report on site visit to Linear Park**

Cllrs. Mr & Mrs Bathe-Taylor, Gordon, Coleman and Cottrell had attended this site visit with officers of SGC and representatives of Bovis and their consultants. It was noted that the proposal was to remove the hedge on the former central reservation but retain mature trees within the hedge line and sow the area between the trees with a wildflower mix. This would create a pleasant green strip between the new houses in Charlton Hayes facing Highwood Road and the bus lane but would not form a barrier which cut off the new housing from Patchway.

The group noted that there were some areas where cars were driving across footways to access Highwood Road and the planners agreed to install bollards to prevent this use. With this amendment, the Councillors who attended the site visit were happy with the proposals for the linear park.

The Committee noted this report and agreed to support the proposals.

## **9. Planning Applications**

The Committee made no objection to the following planning application:

19 Swallow Drive	Certificate of Lawfulness for front porch & rear conservatory
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*The Committee queried whether these residents had Permitted Development Rights?*

Parcels 40,47,48 Charlton Hayes	Variation of condition 5 relating to engineering design for footpath levels
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*The Committee objected to the revised plans for this site on the grounds that the traffic plan was badly thought out in that having a bus gate so far down in Charlton Boulevard would bring more traffic to Patchway while disadvantaging residents who were currently using the Boulevard to access the A38.*

Site MU6

Charlton Boulevard	Revised Plans
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### Applications Withdrawn

The Tumps, Waterside Drive	Floodlights for BMX Track
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*(But will be re-submitted when an environmental assessment has been carried out)*

### Applications approved by SGC:

740 Waterside Drive Aztec West	Cycle Shelter
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10 Pretoria Road	Single storey front & side extension, two storey side extension and single storey and two storey rear extension
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MU6, Charlton Hayes	Display of boards and flag poles
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16 Linnet Close	Single storey side extension
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East Works Site  
Gloucester Road North

Variation of condition 4

Asda Stores  
Highwood Lane

Alterations and reconfiguration of site

25 Tidenham Way

Single storey extension to garage

72 Bradley Road

Single storey larger home extension

10 Bevington Walk

Single storey front extension

Application refused by SGC:

44 Hazeldene Road

Single storey rear extension

**10. Date of next meeting**

It was noted that the next meeting would be held on Tuesday 28 February at 7.30 p.m.