

PATCHWAY TOWN COUNCIL

**Minutes of a meeting of the Planning & Transport Committee held on  
24 March 2015 at Callicroft House, Rodway Road, Patchway**

Present: Cllr. S. Scott (in the Chair)  
E. Gordon  
K. Walker  
P. Cottrell  
C. Mills  
M. Grotzke

**1. Apologies**

Apologies for absence were received from Cllrs. Martin and Orpen.

**2. Declarations of Interest**

The Chairman stated that Councillors must declare their interest under the Model Code of Conduct in any matter to be discussed, either at the beginning of the meeting or when it is raised during the meeting.

**3. Minutes**

The minutes of the last meeting held on 24 February were agreed as a correct record and signed by the Chairman, proposed Cllr. Walker seconded Cllr. Grotzke.

**4. Matters arising from the Minutes**

a) 77 Gloucester Road

It was noted that the Planning Enforcement team had issued a Breach of Conditions Notice to this business concerning the lack of ventilation. The Clerk was asked to check on further action for this nuisance to neighbours.

b) Bins for Bus Shelters

It was noted that metal bins had been purchased to be fixed to shelters where there was no bin.

c) Street Lighting

It was noted that all issues had been resolved.

## **5. Cribbs Causeway Leisure Centre**

A report from the presentation on 13 March was given. It was noted that Baylis Estates were proposing an “active sports” area adjacent to the Vue Cinema. This would include an ice rink and skydiving centre as well as a hotel and car showroom. It was noted that this site had previously had planning consent for the Concorde Museum.

Councillors who had attended the presentation had been concerned that access to all facilities (except the car show room) would be by the single carriageway road leading to the cinema complex. SG Councillors would take up this highway issue as well as the effect of additional traffic on the air quality in this area.

## **6. Charlton Hayes Residents Forum**

Cllrs. Walker, Scott and Cottrell had attended this meeting the previous evening, which had been lively and very well attended. Issues of speed on Hayes Way, lack of residents’ parking, lack of maintenance of open spaces and litter issues had been raised as well as difficulty of access and egress for residents from the estate, which would be made more difficult with the introduction of bus gates on the major roads to stop “rat running”.

It was agreed that the Council should seek a meeting with Bovis Homes after the election to discuss the Council’s wish to maintain the open spaces in Charlton Hayes.

## **7. Planning applications**

There were no planning application for consideration.

The Committee noted the following applications agreed by SGC:

27 Stoke Lane	Demolish existing garage and replace with single storey side extension and rear conservatory, with 4 dormer windows for loft conversion Detached double garage and new access
Bristol Aero Collection Trust Filton Airfield	Refurbish 2 Listed Aircraft Hangars for change of use for exhibition & storage space
91 Stoke Lane	Front & rear dormers
Spar Shop 126 Rodway Road	Installation of ATM (retrospective)

**8. Cheques to be signed before 31 March**

The Committee agreed that the following invoices should be paid in this financial year:

A Savery	Call to locksmith, gave advice on broken key in lock, replaced lock and supplied keys at PCC	£56.00
Avon Local Councils' Association	External Audit and Process/Annual Return training course	£15.00
Charisma Blinds Bristol Ltd	Supply and fit 5 roller blinds at Casson Centre	£522.00
Chris White	Travel cost for chainsaw training	£22.50
Coniston Community Association	Remaining grant	£80.00
HMRC	PAYE for March	£4,272.57
Justin Aldhouse	Travel cost for chainsaw training	£32.40
Kevin Oakhill	Window cleaning at PCC	£80.00
Orange	Mobile phone charges (March)	£26.00
Patchway Autoparts	Fuses	£2.07
Patchway Community Association	Remaining grant	£262.00
Post Office Ltd	Tax for Renault Van WR55 LGU	£225.00
Ross Office Supplies Ltd	HP Office paper	£15.00
South Gloucestershire Council	Coniston Community Centre Ground Rent	£250.00
TH White	Hire of scarifier for cricket square for 2 days	£144.00
WPS Ltd	Substitution of 951 for new Ransomes mower on insurance policy	£85.55
Mrs L Hamid	Clerks expenses:	
	Postage	£97.16
	Travel expenses	£211.95
South Gloucestershire Council	Telephone charges Jan-March 2015	£242.84
<b>Total</b>		<b>£9,701.37</b>

## **9. Matters raised by Councillors or Clerk**

### a) Real Time Display

Cllr. Gordon reported that the RTI display was still not working at Hawthorn Close. The Clerk would follow this up with SGC.

### b) Boundary Signs

The Clerk reported that two of the Patchway boundary signs would be removed for relocation at the end of March and that the missing boundary sign was being replaced by Bovis at the junction of Highwood and Coniston Roads.

### c) Disused telephone box

The Committee decided that it did not wish to purchase the telephone box at the junction of Callicroft and Gloucester Roads from BT.

### d) War Memorial site

The Committee was pleased to see progress being made to create an area for the war memorial to be sited in Scott Park.

### e) Keep Clear Markings

SGC had informed the Council that it proposed to install keep clear markings at the junctions of Shellmor Avenue Bourton Avenue with Stoke Lane. There was no objection to this. The Clerk stated that she had requested these lines were also installed in Stokemead due to a request by a resident.

### f) Personnel Committee

It was agreed to hold a meeting of the Personnel Committee on Tuesday 31 March at 6.30 p.m.

## **10. Date of next meeting**

It was noted that the next meeting would be held on Tuesday 28 April at 7.30pm.