

PATCHWAY TOWN COUNCIL

**Minutes of a meeting of the Planning & Transport Committee held on
27 May 2014 at Callicroft House, Rodway Road, Patchway**

Present: Cllr. S. Scott (in the Chair)
C. Mills
Mrs E. Orpen
K. Walker
M. Grotzke

1. Membership & Chairmanship of Committee

It was noted that the membership of the Committee was now as follows:
Cllrs. Scott, Mills, Grotzke, Walker, Hopkinson, Gordon and Orpen.

It was unanimously agreed that Cllr. Scott should be the Chair of this Committee.

2. Apologies

There were no apologies for absence.

3. Declarations of Interest

The Chairman stated that Councillors must declare their interest under the Model Code of Conduct in any matter to be discussed, either at the beginning of the meeting or when it is raised during the meeting.

4. Minutes

The minutes of the last meeting held on 22 April were agreed as a correct record and signed by the Chairman, proposed Cllr. Walker, seconded Cllr. Mills.

5. Matters arising from the Minutes

a) Patchway Strategic Sports Vision

It was noted that SGC had offered a meeting between the Council and Patchway Community College on Tuesday 1 July at 1 p.m. to discuss funding for sport from the s106 agreement for Charlton Hayes. It was agreed that a meeting should be held for all Councillors before the Finance Committee on 3 June to agree the Council's position as outlined in the minutes of this Committee held on 22 April.

b) Annual Town Meeting, 29 May

It was noted that, as agreed at the last meeting, the following exhibitions would be displayed from 2-7 pm before the meeting:

- SGC Traffic Review of Patchway (including Coniston Road)
- Strategic Vision for Sport in Patchway
- Vision for Patchway Town Centre

Cllr. Mills stated that Bridgehouse Capital were not consulting Patchway residents on the development of the airfield and he had approached them to attend the consultation on 29 May. The Committee agreed that this would be an excellent opportunity for local residents if this could be an additional display. Bridgehouse Capital had agreed to send publicity to all local organisations.

It was also agreed that the consultation responses would be collated and a report written for the September issue of Patchway People.

c) Smiths DIY

Cllr. Orpen reported on a site visit concerning the application made to convert one of the shops to a party venue. The Council's concerns about size of premises and danger from cars using the yard as a through route had been raised.

6. Planning applications

The Committee made no objection to the following planning application:

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| Stoke Lodge Primary School | Extension and alterations to two Elliot Classrooms with landscaping, footpaths and hard standings |
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The Committee noted the following applications agreed by SGC:

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|------------------|--|
| 6 Falcon Walk | Single storey rear extension |
| 63 Stoke Lane | Front & rear dormers |
| 3 Shellmor Close | Rear dormer and single storey rear extension |

The Committee noted the following withdrawn application:

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| Grey House, The Common | Change of use from bed and breakfast accommodation to dwelling house |
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Councillors were concerned at whether permission had been obtained for extensions being built next to St. Chad's Church and in Bourton Avenue. The Clerk would investigate.

7. Other matters raised by Councillors or Clerk

a) Bus stops in Highwood Road

Cllr. Walker reported four shelters were to be provided for the new bus stops in Highwood Road.

b) Briefing Papers

Cllr. Orpen gave the Committee information from recent Briefing Papers for SGC Planning Committee concerning Cribbs Patchway New Neighbourhood, Green Belt, Change of use for shops, More Permitted Development and Conversion of empty and underused buildings.

c) Bollards for Sycamore Drive

The Committee was pleased to note that SGC was arranging to install bollards and fencing to prevent cars driving across the footpath and grass verge to join Highwood Road from the end of Sycamore Drive.

d) Willow Close trees

The Committee noted that 2 mature ash trees had been found to be decayed. These would be removed by the SGC Tree Officer and replaced during the winter planting season with oak trees.

8. Date of next meeting

It was noted that the next meeting would be held on Tuesday 24 June at 7.30pm.