

PATCHWAY TOWN COUNCIL

**Minutes of a meeting of the Planning & Transport Committee held on  
28 May 2013 at Callicroft House, Rodway Road, Patchway**

Present: Cllr. J. Moore (in the Chair)  
M. Grotzke  
C. Mills  
E. Gordon  
S. Scott

**1. Apologies**

Apologies for absence were received from Cllr. Walker.

**2. Election of Chairman**

Cllr Moore was proposed by Cllr. Mills, seconded by Cllr. Grotzke and unanimously elected as Chairman of the Committee.

**3. Declarations of Interest**

The Chairman stated that Councillors must declare their interest under the Model Code of Conduct in any matter to be discussed, either at the beginning of the meeting or when it is raised during the meeting.

**4. Minutes**

The minutes of the last meeting held on 23 April were agreed as a correct record, proposed by Cllr. Mills, seconded by Cllr. Grotzke and signed by the Chairman.

**5. Matters arising from the Minutes**

a) Patchway Community Plan

It was noted that a meeting had been held on 30 April with Marian Jones, the SGC officer who had worked with the Council on the Planning for Real exercise. The meeting had worked through the actions arising from that plan and a list compiled of the actions which had been taken and achievements made. This was the basis

of the display which had been compiled for the Annual Town Meeting. Marian had suggested that the Council should arrange a meeting with Dick Whittington, a consultant paid by SGC to advise local councils on proceeding with Community Plans and this was agreed.

b) Patchway Strategic Sports Vision

It was noted that the Sports Vision had been drawn up by the Community Sports Association and it was suggested that a meeting with Rob Stirzaker, the sports development officer who supported this group, would be beneficial. It was agreed that, if possible, this should be at a meeting of the Parks & Open Spaces Committee to which all Councillors would be invited.

c) Patchway Town Centre Group

The Committee noted a report on the recent meeting held on 15 May, the notes of which had been circulated. The Committee was pleased that a resident of Charlton Hayes had joined the working group and that a public consultation was planned for Thursday 4 July from 3-7 p.m. to seek the views of residents on environmental improvements to Rodway Road. It was noted that there was an opportunity for the group to apply for Sustainable Transport Funding for the project by the end of July. There was a visit planned on 12 June to see other areas which had improved their shopping areas and Councillors were asked to inform the Clerk if they wished to join the visit. Councillors were suggested that the Festival Committee could consider holding a street fair in Rodway Road next year.

d) Highway issues

Cllr. Walker had asked for a report from transport officers about traffic monitoring in Coniston Road and a response was awaited.

e) Celebration of Patchway's Diamond Jubilee

It was agreed to hold a sub-committee meeting on Thursday 6 June at 7 p.m. and to invite all Councillors plus a representatives from the Twinning Association and Festival Committee.

**6. Highway & Street Scene services from April 2014**

The Committee noted a report of the meeting held on 16 May with Street Care representatives (Mike Dixon, Localism Officer and Gary Meddick, Assistant Operations Manager of Street Care) on the effect of these changes on Patchway from April 2014:

- SGC will continue to cut amenity grassed areas.

- SGC would be reducing the number of cuts to highway verges from 14 to 2 times per year. The additional cuts could be carried out by our groundstaff.
- There was confusion on whether the grass verges on Highwood Road should be treated as highway verge or amenity grass, particularly the section fronting the Charlton Hayes development (Linear Park). It was agreed that the Council should write to Cllr. Brian Allison and to Mark King stressing that this should be treated as amenity grass and cut by SGC.
- Hanging baskets: currently 12 in Patchway. SGC will no longer supply these. The cost for SGC to continue this service would be £2,351 but most of this is the cost of watering the baskets. The cost to purchase and install the baskets will be provided. It is possible that the groundstaff could water the baskets.
- Dog Bins: currently 25 in Patchway. The cost to retain this service would be £4,862. This service could be covered by our groundstaff.
- Litter Bins: currently 43 in Patchway. This is a statutory service which will be carried out by SGC. Dog waste can be placed in litter bins.
- Seasonal bedding & shrub beds: Floral displays would cost £6,339 and shrub beds £1,000. This could possibly be undertaken by our groundstaff.

The Committee agreed that this matter should be considered by the Council and that the comments of the groundstaff would be appreciated.

## **8. SGC Housing Strategy**

It was agreed to send in the same comments submitted for the draft which was that more provision for sheltered housing for older people should be made, not just Extra Care Housing.

## **9. Phase 2 Master Plan for Charlton Hayes**

The Committee noted with interest the master plan for phase 2 of Charlton Hayes and made no comments.

## **10. Stoke Lodge & Patchway Common**

It was noted that SGC had approved the creation of the new parish and it was agreed to ask for a meeting with SG officers to discuss the details, noting the decisions taken by BANES in relation to dividing Norton Radstock Town Council. It was also agreed to take advice from NALC on this subject.

## **11. Planning applications**

No objections were made to the following planning applications:

74 Amberley Road	Single storey rear & side extension & Dormer windows for loft conversion
Cadbury Pension Trust Park Avenue, Aztec West	New windows to ground floor
Belmont House Gloucester Road	Two storey side extension for osteopath surgery & flat over (Amended plans)

The Committee noted the following application agreed by SGC:

GE Capital Finance Aztec West	Display of sign
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## **12. Other planning & transport matters**

- a) It was noted that SGC were working on a Policies, Sites & Places Development Plan document which included working with local communities.
- b) A request had been received that a member of the Council should join the steering group for Patchway Dementia Action Alliance. Cllr. Gordon offered to join this group.
- c) A response to the Council's request for additional safety at the zebra crossing at Gorse Covert was read to the meeting and it was agreed that the existing staggered barriers should be relocated closer to the crossing point where there are currently white bollards. The Clerk would ask SGC to cut back the trees at each side which were currently obscuring the Belisha beacons.

- d) It was noted that the next meeting of the Public Transport Forum would be held on 10 June at 7 p.m. at Kingswood Civic Centre.
- e) It was noted that a site visit had been requested by Cllr. Orpen for the application on Aztec West for a radiography centre adjacent to Hempton Lane. The applicant had sent a copy of a safety statement for the facility.
- f) Various issues raised by Cllr. Martin would be referred to Street Care.

**13. Date of next meeting**

It was noted that the next meeting would be held on Tuesday 25 June at 7.30pm.