

PATCHWAY TOWN COUNCIL

**Minutes of a meeting of the Planning & Transport Committee held on
23 November 2010 at Callicroft House, Rodway Road, Patchway.**

Present: Cllrs. L. Gray (in the Chair)
E. Gordon J.P
P. Cottrell
A. Alsop
J. Thomas
M. Grotzke
M. Richardson

1. APOLOGIES

Apologies for absence were received from Cllr. Woodley.

2. DECLARATION OF INTEREST

The Chairman stated that Councillors must declare their interest under the Model Code of Conduct in any matter to be discussed, either at the beginning of the meeting or when it is raised during the meeting.

3. MINUTES

The minutes of the last meeting held on 26 October were agreed as a correct record and signed by the Chairman.

4. MATTERS ARISING FROM THE MINUTES

a) Civic Reception

It was noted that the civic reception to include presentation of the Alderman Scott Awards would be held at the Community Centre on Tuesday 4th January at 7.30 p.m. Invitations would be sent out shortly to the Community College and local groups and all Councillors were invited.

b) Chelford Grove

It was noted that the Baptist Church had offered its small hall for this meeting any Wednesday afternoon, as this was a convenient time for the majority of businesses

and residents. It was agreed to hold the meeting with members of the Planning & Transport Committee on Wednesday 15 December at 2 p.m. and the Clerk was asked to send out letters of invitation.

c) Highways correspondence

The Committee noted that letters had been sent to SGC concerning the cost of works at Rodway Road and Shellmor Avenue; speed monitoring in Stoke Lane; improvements of pavement levels on the A38; the temporary speed limit on the A38 and the bus lane through Waterside Drive.

d) Merlin Housing Society

The Clerk had also written to the Managing Director of Merlin Housing requesting a meeting in January concerning estate management issues.

e) Hempton Lane

Cllr. Gordon reported that he had held a meeting with two residents who were dissatisfied with the waiting restrictions proposed. It was noted that the scheme was still under consideration by SGC.

f) Cycleways

Several members of the Committee had attended the site visit in Coniston Road the previous day and the Committee was pleased to hear that SGC had agreed to the Council's request for staggered barriers to be installed on the Britannia Road side to slow cyclists down as they approached Coniston Road. Councillors were concerned at the danger to pedestrians having to share the footpath with cyclists.

5. COUNCIL NOTICEBOARDS

The Committee agreed that if any Councillor wished a notice to be displayed on the Council boards, this should be handed in to the office.

There was a discussion on whether the Council minutes should be displayed on the six noticeboards owned by the Council. At present the minutes were available on the website or in a folder at Callicroft House. It was agreed to ask the Librarian if the minutes could once again be displayed in a folder in the library. Cllr. Alsop pointed out that there was no place of display in Stoke Lodge.

It was noted that a whole noticeboard would be necessary to display the minutes, which were often up to 12 sides of A4 paper. The Clerk was asked to obtain prices for new noticeboards for the Committee to consider. The Committee agreed to budget for two new noticeboards in the next financial year.

6. TRANSPORT & STREET FURNITURE BUDGET

The Committee discussed the budget for this financial year and agreed the following:

- a) To use part of the litter bin budget (£1,429) to purchase and install a dog waste bin on The Tumps, inside the entrance from Elmore Road, and to ask our street cleaner to empty this. This bin had been requested by Cllr. Hodder.
- b) To use the road sign repairs budget (£1,383) to erect directional signs for Coniston Community Centre in Coniston Road (from both directions). To ask SGC, when they erect new signage for The Hub to incorporate new signs for Patchway Community Centre, Patchway Town Council Office and Patchway Scout Hut.

The Committee then discussed the budget for 2011-12 and agreed the following:

	Budget 2010-11	Spent to date	Budget 2011-12	C/F
Litter Bins	1,429	770	1,000	650
Bus Shelters	2,500	300	0	2,500
Repair of Shelters	2,000	1,000	0	1,000
Road Signs & Repairs	1,383	1,383	1,000	
Notice Board Purchase & Repairs	960	0	2,000	
Public Seat Purchase & Repairs	500	0	500	500
Community Transport (4T/VL CT)	8,000	8,000	8,000	
Patchway Station	2,500	700	0	1,800
Chelford Grove	2,000	0	3,000	2,000
Provision for Parking Schemes	6,000	0	0	6,000
Street Lighting	10,000	0	0	10,000
Supplies for Street Cleaning	133	102	245	
Total Budget Transport & Street Furniture	£ 37,405	£ 11,749	£ 15,745	£24,450

Councillor Gray and the Clerk declared their interest in the discussion on Four Towns & Vale Link Community Transport and took no part. The Committee agreed that it should be stipulated that the grant to 4T&VL should be restricted to the charity.

The Committee agreed to request the SG Councillors for Patchway to press for street lighting in the Patchway section of Station Road.

