

PATCHWAY TOWN COUNCIL

**Minutes of The Parks and Open Spaces Committee held on 18 December  
2018 at  
Callicroft House, Rodway Road, Patchway**

Present: Cllrs. R. Loveridge (Chair)  
Mrs E. Martin  
K. Dando  
J. Butler  
P. Cottrell  
Mrs E. Orpen  
E. Gordon

In attendance: Mr J. Thomas, Mr J. Franklin and Mr P. Thompson  
(Patchway and Charlton Hayes Community Sports Association)

**Apologies**

Apologies for absence were received from Cllrs Walker, Mrs Messenger and Mrs Coleman.

**1. Declarations of Interest**

The Chairman asked any members having an interest in a matter to be discussed in the meeting to declare it at the appropriate time. When there was a conflict of interest in a matter, the person would be asked to leave the meeting during discussion and voting.

**2. Minutes of meeting dated 20<sup>th</sup> November 2018**

The minutes of the previous meeting were signed as an accurate and true record.

**3. Sports Development in Scott Park**

The members requested that Cllr. Dando, as a member of the South Gloucestershire Council planning committee, to chase up the application. It was noted that the longer this delay occurs, an increase in cost is highly likely.

**4. War Memorial**

The problems have still not been rectified and it is hoped that the works will be fully completed by Spring 2019.

**5. Tree Condition Survey**

The members noted that works were weather reliant, and some work may be carried out before the Christmas break.

**6. Security for Scott Park and The Tumps**

Two quotations were received whilst a third is being obtained. The members would need to consider cost when budgeting for the 2019/2020 financial year. For health and safety reasons, it was suggested that a set of keys be held in council offices and with a set for the ground staff.

**7. Upgrading Security Systems at Scott Park and Callicroft House.**

Quotes have been received and not costed in the budget. To be discussed in early 2019.

**8. Groundsman Report**

High important over the security of the garage door. Two quotes have been obtained and a third is needed.

**9. Other urgent matters as raised by councillors or the Clerk.**

Streetcare are looking in to the amount of litter left behind from recycling pickups.

A quote for the carpet cleaning in Callicroft House was agreed and voted six in favour with one abstention.

Concerns were raised over the locks on the Pavilion.

**10. Date of next meeting**

The date of the next meeting of the finance committee would be Tuesday 22<sup>nd</sup> January 2019 at 7:30pm.