

11 May 2018

Dear Councillor,

The next meeting of the **Parks & Open Spaces Committee** will be held on **Tuesday 15 May at 8 pm**, following the Advisory Committee at 7.30 pm, at Callicroft House, Rodway Road, Patchway.

The agenda is given below and it is hoped that you will be able to attend.

Yours sincerely,

Town Clerk

A G E N D A

1. Apologies for absence
2. Declarations of Interest
3. Minutes of the Parks & Open Spaces Committee meeting held on 17 April (circulated at Council meeting) and any matters arising
4. Matters discussed at Advisory Committee
5. Groundsman's Report
6. Items budgeted for in new financial year
7. Any urgent matters raised by Councillors or Clerk
8. Date of next meeting: 19 June at 7.30 pm.