

23 October 2014

Dear Councillor,

The next meeting of the Parks & Open Spaces Committee will be held on **Thursday 30 October at 7.30 p.m.** at Callicroft House, Rodway Road, Patchway.

The agenda is given below and it is hoped that you will be able to attend.

Yours sincerely,

Town Clerk

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#### **A G E N D A**

1. Apologies for absence
2. Declarations of Interest
3. Minutes of the meeting held on 11 September (circulated with Council papers)
4. Matters arising from the Minutes
5. Report on meeting with RBL committee members
6. Report on skateboard area repairs
7. Groundsmen's Reports and discussion on grounds machinery
8. Matters raised by Members and the Clerk
9. To note that the date of next meeting is Tuesday 27 November, commencing at 6.30 p.m. with a meeting with the allotment associations