

2 September 2014

Dear Councillor,

The next meeting of the Parks & Open Spaces Committee will be held on **Thursday 11 September at 8 p.m.** at Scott Park Pavilion, Coniston Road, Patchway.

The agenda is given below and it is hoped that you will be able to attend.

Yours sincerely,

Town Clerk

A G E N D A

1. Apologies for absence
2. Declarations of Interest
3. Minutes of the meeting held on 24 July (circulated with Council papers)
4. Matters arising from the Minutes
5. Reports from Advisory Committees
6. Environmental Action Day, 19 September: suggestions of areas to tackle
7. Groundsmen's Reports
8. Matters raised by Members and the Clerk
9. To note that the date of next meeting is Tuesday 30 October