

PATCHWAY TOWN COUNCIL

**Minutes of a meeting of the Parks & Open Spaces Committee held on
26 June 2014 at Callicroft House, Rodway Road, Patchway.**

Present: Cllrs. Mrs E. Martin (in the Chair)
P. Cottrell
M. Greensword
E. Gordon

1. Apologies

Apologies for absence were received from Cllrs. Mills and Grotzke.

2. Declarations of Interest

The Chairman asked members to declare any interests on matters to be discussed.

3. Minutes

The minutes of the last meeting held 28 May were agreed as a correct record and signed by the Chairman, proposed Cllr. Cottrell, seconded Cllr. Greensword.

4. Matters arising from the minutes

a) Information boards for all play areas

The Committee discussed information boards and agreed to use the design of the board in Scott Park play area but a smaller size (500cm x 450cm). The cost per board would be £36.23 and it was agreed to order one for each of the 4 play areas: Bevington Walk, Blakeney Field, Gorse Covert and Patchway Common and to fix them to the fencing.

b) Changing rooms at Sports & Social Club

Following the report at the last meeting, the Clerk had investigated the water heaters for the showers in the football changing rooms and the Chair had visited the site. It was noted that British Gas had recommended boxing in the heaters with 30 minute fire resistant board including access for servicing and adequate external ventilation.

It was also noted that the standard of cleanliness and maintenance was very poor in the three changing rooms (home, away and referee) and that it was the responsibility of the Town Council to maintain these to a proper standard for all teams using the main pitch.

After discussion, the following was agreed:

- i) Arrangements should be made to box in the water heaters according to the specification of British Gas;
- ii) Necessary maintenance work to include painting the floor, re-grouting the tiles and painting the walls and ceiling;
- iii) The changing rooms would be cleaned in future by Town Council staff and not by Patchway Town FC. A letter of thanks would be sent to Alan Richards for his work over many year.

It was noted that items i) & ii) must be completed before the start of the football season in August.

d) Patchway Sports Vision

It was noted that Cllr. Mills would present the Vision to a meeting at Patchway Community College on 1 July. Cllr. Martin was not available but it was agreed to ask Cllr. Walker if he could attend.

5. Annual Inspection of Play Spaces and Equipment

Councillors discussed the report of the annual inspection, which had been circulated and noted that it was satisfactory. The Clerk was asked to pass on to the groundstaff thanks for their maintenance work over the year which had achieved this good report.

It was pointed out that the goal posts at Bevington were not included in the report.

6. Groundsmen's Reports

The Committee noted the reports from the groundsmen which are attached to the minutes.

Councillors were pleased to note that hanging baskets had been purchased from Blaise Castle Nursery for Rodway Road and Chelford Grove and that a quantity of poppies had been planted in the memorial garden and on the roundabout.

It was noted that the work to improve the drainage by verti-draining, sanding and reseeding had now been carried out on all pitches and that the groundstaff were cutting the highway verges on a regular basis and emptying the dog bins weekly.

The Clerk explained that, due to having one groundsman off sick since April, it had not been possible to undertake all the work she had hoped for this year, e.g. planting out the flower beds at the roundabout.

The groundstaff had produced a list of new equipment which would be beneficial to their work: a replacement Ransomes 951 mower (1 year old) for the large areas £25,000; a tractor-mounted chipper £3,500; a tractor-mounted verti-drainer (spiker) for the cricket square and football pitches £8,000 and grass tyres with rims for the McCormack tractor so it could be used in the Park £1,500.

The Committee agreed to purchase the grass tyres and referred the other requests to the Finance Committee for consideration.

7. **Date of next meeting**

It was noted that the next meeting would be held on Thursday 24 July at 7.30 pm at Callicroft House.