

16 January 2014

Dear Councillor,

The next meeting of the Parks & Open Spaces Committee will be held on **Thursday 23 January at 8 p.m.** at Callicroft House, Rodway Road, Patchway, immediately following the Advisory Committees.

The agenda is given below and it is hoped that you will be able to attend.

Yours sincerely,

Town Clerk

A G E N D A

1. Apologies for absence
2. Declarations of Interest
3. Minutes of the meeting held on 28 November (circulated with Council papers) and matters arising
4. Skateboard area fencing: letter from resident
5. Groundsmen's Reports
6. Patchway Community Sports Association report
7. Matters raised by Members and the Clerk
8. Date of next meeting: Thursday 20 February at 7.30 p.m.