

21 November 2012

Dear Councillor,

The next meeting of the Parks & Open Spaces Committee will be held on **Thursday 29 November at 6.30 p.m.** at Callicroft House, Rodway Road, Patchway.

The agenda is given below and it is hoped that you will be able to attend.

Yours sincerely,

Town Clerk

A G E N D A

1. Reports by Allotment Associations:
 - a) Blakeney Road
 - b) Pretoria Road
2. Apologies for absence
3. Declarations of Interest
4. Minutes of the meeting held on 25 October (already circulated)
5. Matters arising
6. Groundsmen's Reports
7. Budget for next financial year
8. Matters raised by Members and the Clerk
9. Date of next meeting: Thursday 31 January at 8 pm preceded by the Advisory Committees