

PATCHWAY TOWN COUNCIL

**Minutes of a meeting of the Parks & Open Spaces Committee held on
25 October 2012 at Callicroft House, Rodway Road, Patchway.**

Present: Cllrs. M. Grotzke (in the Chair)
Mrs E. Martin
M. Greensword
P. Cottrell
C. Mills

1. Apologies

Apologies for absence were received from Cllr. Orpen.

2. Declarations of Interest

The Chairman asked Councillors to declare any interests in items to be discussed at the meeting.

Cllr. Martin and the Clerk declared their interest as Trustees of Southern Brooks Community Partnership. Cllr. Mills declared his interest as Chairman of Pretoria Road Allotments Society.

3. Minutes

The Minutes of the meeting held on 27 September were agreed as a correct record and signed by the Chairman.

4. Matters arising from the Minutes

a) Memorial Garden

It was noted that the planting had been replaced with winter plants. The Sports & Social Club had reported that the memorial bench for Bob Stallard would be provided in the spring.

b) Queen Elizabeth II Field

The Land Registry had completed the combined registration for the two sections of Scott Park and the National Playing Fields Association had sent a Deed of Dedication which would be signed at the next Council meeting. The Sports & Social Club would also have to sign a Deed as they had a 99 year Lease on part of Scott Park. The Committee agreed with the suggestion of the Club that we should celebrate the QE11 status with an event and publicise this in the press.

c) Skateboard Area

It was noted that the young people had been informed by youth leaders of the regrettable delay to refurbishing the area due to the weather and this had been understood.

5. Groundsmen's Reports

The Committee noted the reports on the playing fields and open spaces submitted by the groundsmen, which are attached to the minutes.

The groundsmen would be asked to check the condition of the verge outside the Park fence which Councillors had observed was overgrown in places.

The groundsmen were concerned at the poor condition of the cricket square and the Clerk had contacted the Cricket Club. Councillors suggested that if no reply were received within two weeks that a reminder should be sent.

6. Car Park Repairs

The Committee noted that the lowest tender agreed at the last meeting had now been divided into two parts:

£4,400 for the car park patching

£6,300 for the approach road patching

The Committee noted that the Sports & Social Club were responsible for 50% of the approach road costs and the Clerk was asked to inform the Club that their proportion would be £3,150. Four Towns & Vale Link Community Transport would also be asked for a contribution towards this repair.

The Committee noted that the blocked drain in the corner of the car park which was causing flooding needed attention and the Clerk would contact a drainage company.

The above work was agreed unanimously by the Committee.

7. Allotment Rent Increase

The Committee noted that rent increases for allotments had to be notified to tenants in October twelve months in advance. It was noted that the last increase in allotment rent had been made by the Council in 2008.

After discussion it was agreed unanimously that the rent per plot from October 2013 at both sites would be £30 and £15 for pensioners.

8. Budget for next financial year

The Clerk reminded Members that the following items had been discussed during the year which could be included in the budget for next year:

- 1) Play area in Scott Park: 6 seater round metal picnic table set for adults and 4 children's mushroom seats, total cost £1,500
- 2) Another 100m of steel paling fencing round Scott Park cost £10,000
- 3) Complete missing section of perimeter paths in Scott Park and widen path behind bungalows cost £19,500 (price to be updated)
- 4) Resurfacing of car park in Scott Park £12,500
- 5) Provision for machinery replacement
- 6) Memorial garden planting

9. Date of next meeting

The next meeting would be on Thursday 29 November at 6.30 p.m. at Callicroft House. The allotment association will be attending this meeting to present their reports and requests for funding for 2013-14.