

18 October 2012

Dear Councillor,

The next meeting of the Parks & Open Spaces Committee will be held on **Thursday 25 October** at Callicroft House, Rodway Road, Patchway.

The agenda is given below and it is hoped that you will be able to attend.

Yours sincerely,

Town Clerk

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#### **A G E N D A**

1. Apologies for absence
2. Declarations of Interest
3. Minutes of the meeting held on 27 September (already circulated)
4. Matters arising:
  - a) Upgrading of Skateboard area in Scott Park
  - b) Scott Park car park resurfacing quotations
  - c) Queen Elizabeth 11 Field
5. Groundsmen's Reports
6. Budget for next financial year
7. Matters raised by Members and the Clerk
8. Date of next meeting: Thursday 29 November, 7.30 pm  
The allotment associations will be invited to this meeting at 6.30 p.m. to present their reports and requests for funding for 2013-14