

19 September 2012

Dear Councillor,

The next meeting of the Parks & Open Spaces Committee will be held on **Thursday 27 September at 8 pm** at Scott Park Pavilion, Coniston Road, Patchway. This will follow the Advisory Committees which will be held at the same venue at 7 p.m. and 7.30 p.m.

The agenda is given below and it is hoped that you will be able to attend.

Yours sincerely,

Town Clerk

A G E N D A

1. Apologies for absence
2. Declarations of Interest
3. Minutes of the meeting held on 26 July (already circulated)
4. Matters arising
5. Upgrading of Skateboard area in Scott Park: three quotations obtained
6. Scott Park car park resurfacing quotations
7. Groundsmen's Reports
8. Matters raised by Members and the Clerk
9. Date of next meeting: Thursday 25 October, 7.30 pm at which budget for next financial year will be discussed