

20 May 2011

Dear Councillor,

A meeting of the Parks & Open Spaces Committee will be held on **Thursday 26 May at 8 p.m.** at Patchway Common Pavilion, The Avenue, Patchway, immediately following the Advisory Committees.

The agenda is given below and it is hoped that you will be able to attend.

Yours sincerely,

Town Clerk

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#### **A G E N D A**

1. Declarations of Interest
2. Apologies for absence
3. Minutes of the meetings of the Committee held on 24 March 2011 (enclosed)
4. Matters arising
  - a) Opening of Hut at Pretoria Road Allotments
5. Report from Advisory Committees
6. To arrange site visit for play areas and open spaces
7. Update on funds from s.106 for Charlton Hayes
8. Annual Inspection of Play Spaces and Apparatus (enclosed)
9. Groundsman's Reports

10. Gorse Covert picnic area and cycle route
11. Matters raised by Members
12. Date of next meeting: Thursday 28 July at 7.30 p.m.