

17 November 2010

Dear Councillor,

A meeting of the Parks & Open Spaces Committee will be held on **Thursday 25 November at 6.30 p.m.** at Callicroft House, Rodway Road, Patchway and will commence with a discussion with representatives of the allotments associations.

The agenda is given below and it is hoped that you will be able to attend.

Yours sincerely,

Town Clerk

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A G E N D A

1. Reports from Blakeney Road and Pretoria Road allotments associations on the past year and projects planned for 2011-12.
2. Declarations of Interest
3. Apologies for absence
4. Minutes of the meetings of the Committee held on 30 September (already circulated on mauve paper) and 9 November (enclosed) and matters arising.
5. Groundsman's Reports
6. To discuss a budget for 2011-12 for Parks & Open Spaces
7. Matters raised by Members
8. Date of next meeting: Thursday 27 January 2011 at 8 p.m., preceded by Advisory Committees