



# PATCHWAY TOWN COUNCIL

Callicroft House, Patchway, Bristol, BS34 5DQ

Email: [office@patchwaytowncouncil.gov.uk](mailto:office@patchwaytowncouncil.gov.uk)

Phone: 01454 868 530

28<sup>h</sup> March 2019

Dear Councillor,

You are summonsed to attend the next meeting of the Finance Committee to be held on Tuesday 2<sup>nd</sup> April 2019 at 7.30p.m. at Callicroft House, Rodway Road, Patchway. The agenda is provided below.

Yours sincerely,

Town Clerk

---

## AGENDA

1. Welcome to any guests and members of the public, ensure visitors book has been completed and advice provided on fire exits and mustering location.
2. Apologies for absence
3. Declarations of Interest
4. To consider and approve requests for expenditure, including any initial deposit on order : -
  - a) Barrier at Scott Park and the Tumps, due to a previous inaccurate quote by a supplier.
  - b) Replacement quote Zip wire Gorse Covert
5. To receive and update on the current financial position
6. To receive and consider the Monthly summary of income, expenditure and bank reconciliation
7. To authorise and sign direct debit payments for regular recurring bills.
8. To note that the date of the next Finance Committee meeting will be determined at the Council's annual meeting on the 14<sup>th</sup> May 2019.