

PATCHWAY TOWN COUNCIL

**Minutes of the Finance Committee held on 3 July 2018 at
Callicroft House, Rodway Road, Patchway**

Present: Cllrs. Mrs E. Orpen (in the Chair)
Mrs E Martin
Mrs M. Bathe-Taylor
P. Cottrell
S. Scott
K. Dando

In attendance: Cllr. Loveridge
Mrs L. Hamid

1. Apologies

Apologies for absence were received from Cllrs. Walker and Butler.

2. Declarations of Interest

The Chairman asked any members having an interest in a matter to be discussed in the meeting to declare it at the appropriate time. When there was a conflict of interest in a meeting, the person would be asked to leave the meeting during discussion and voting.

3. Minutes

The Minutes of the meeting held on 5 June were approved as a correct record and signed by the Chairman, proposed Cllr. Martin, seconded Cllr. Scott.

4. Matters arising from the Minutes

a) Litter bin in Falcon Drive

It was noted that this bin had now been replaced by SGC.

b) Planning course

It was noted that a date in September was being sought for this training in discussion with Filton Town Council.

5. Current financial position

The Committee noted the financial position at today's date:

Current a/c	£951.44
Business Reserve a/c	£394,303.90
Capital Reserve a/c	£50,151.63

6. Monthly summary of expenditure

The Committee noted and agreed the summary of expenditure for the month of June and the income and expenditure accounts for the same period.

There was a discussion on funding for salary increases and it was unanimously agreed, proposed Cllr. Scott, seconded Cllr. Loveridge, to take a maximum of £6,000 from contingencies with a view to re-evaluating the situation and replacing this with funds from Election Expenses in November if not required.

7. Grant applications

The Committee considered the following grant applications:

Patchway Day Centre for the Elderly:

On presentation of a bank statement, the Committee agreed to a grant of £400 towards the purchase of a dishwasher.

Patchway PHAB Group:

The Committee agreed to a grant of £300.

Wednesday Luncheon Club:

The Committee agreed to a grant of £200.

8. Defibrillator

Information had been obtained from the SW Ambulance Service Foundation Trust on a community public access defibrillator, available for £1,620. An awareness is provided free of charge and additional free training courses can also be given. The defibrillator would be guaranteed for 8 years for repair or replacement if stolen. The Ambulance Service had recommended having two in Patchway which were available 24 hours a day, one in the Rodway Road area and one at The Parade.

The Committee decided they would like to purchase two, taking the funds from contingencies, and to consult with the Ambulance Service on the best sites.

9. End of year accounts

The Committee considered the draft accounts for the year ended 31.3.18. and asked that a few errors in presentation should be corrected so that they could be agreed and signed at the Council meeting the following week.

10. Other financial or urgent matters

a) Planning application for MUGA

Cllr. Loveridge reported that there were still a few outstanding queries raised by the Planning Department but he hoped these would soon be resolved.

b) Water damage to Council table

The Council agreed to accept the lowest quotation for repair to the surface of the table following a roof leak, provided that this was acceptable to the insurance company. The price from Alpha Polishing to strip and refinish in French Polish to a satin sheen was £350. Cllr. Dando suggested that blotters or a table cover should be purchased to protect the table against future damage.

c) Purchase of Street Sweeper

It was agreed to have this as an item on the agenda of the September meeting.

d) Tracking of machinery

It was agreed to refer this matter to the Parks & Open Spaces Committee.

e) Little Rainbows Pre-School Group

Two Councillors had received a letter from this group asking for assistance in raising funds for additional portacabins to expand the pre-school on a new site at Callicroft Primary School. It was agreed that the Clerk would find additional information from the school so that the matter could be discussed at the next meeting.

11. Date of next meeting

It was noted that the next meeting would be held on Tuesday 4 September 2018.

E.A. Owen
04/09/18