

PATCHWAY TOWN COUNCIL

**Minutes of the Finance Committee held on 5 June 2018 at  
Callicroft House, Rodway Road, Patchway**

Present: Cllrs. Mrs E. Orpen (in the Chair)  
Mrs E Martin  
P. Cottrell  
S. Scott  
J. Butler

In attendance: Cllrs Gordon and Loveridge  
Mrs L. Hamid, Mr. M. Fortet

**1. Apologies**

Apologies for absence were received from Cllrs. Walker, Mrs Bathe-Taylor and Dando.

**2. Declarations of Interest**

The Chairman asked any members having an interest in a matter to be discussed in the meeting to declare it at the appropriate time. When there was a conflict of interest in a meeting, the person would be asked to leave the meeting during discussion and voting.

**3. Minutes**

The Minutes of the meeting held on 1 May were approved as a correct record and signed by the Chairman, proposed Cllr. Martin, seconded Cllr. Butler.

**4. Matters arising from the Minutes**

- a) New Ford Transit Truck  
The Clerk reported that the roller shutters were being fitted and, once the garage was secure, delivery of the truck would be arranged.
- b) Audited accounts of Sports & Social Club  
These accounts had now been received and Cllr. Cottrell asked to receive a copy.

c) Planning course

It was noted that course would be held on the evening of either 9 or 11 July at Callicroft House, whichever date was best for the Filton Councillors.

5. Current financial position

The Committee noted the financial position at today's date:

Current a/c	£1,000.00
Business Reserve a/c	£428,606.33
Capital Reserve a/c	£50,149.64

6. Monthly summary of expenditure

The Committee noted and agreed the summary of expenditure for the month of May and the income and expenditure accounts for the same period. It was suggested that new comparative prices were obtained for the skip in Scott Park.

7. Theft of power tools from Scott Park garage

The Clerk had reported this theft, which took place on 29 May to the police and insurance company. The Committee noted that all the power tools had been taken. It was suggested that this opportunity could be taken to review the specifications and price of the tools before replacement was carried out. It was noted that increased security was being installed.

8. Grant applications

The Committee considered the following grant applications:

*Precious Time Consortium:*

The requested information had been supplied and the Committee agreed to purchase goods to the value of £1,000.

*Four Towns Play Scheme:*

The requested information had been supplied and the grant of £1,000 was agreed.

*South Glos CAB:*

The Council's comments on the value of a local service had been noted.

*MS Therapy Centre:*

The requested information had been supplied and the grant of £400 was agreed.

*Patchway Festival:*

A grant of £3,500 for schools' workshops was agreed.

Cllr. Loveridge declared his interest as a committee member.

*Patchway Minibus Committee:*

A grant of £750 was agreed.

**9. Other financial or urgent matters**

a) Litter bin in Falcon Drive

It was noted that the bin, damaged by developers, had not been replaced by SGC. The Clerk would follow up this matter.

b) Sponsorship for MUGA

Cllr. Butler reminded the Clerk of the suggestion that advertising boards could be erected in Scott Park to sponsor the new sports facilities. It was agreed to progress this once planning permission had been obtained.

c) Dog fouling

Councillors identified a need for additional anti-dog fouling signs and the Clerk would order a pack of 10.

Cllr. Gordon asked whether SGC still provided free plastic bags to collect dog faeces. The Clerk would follow up this matter.

**10. Date of next meeting**

It was noted that the next meeting would be held on Tuesday 3 July 2018.