

PATCHWAY TOWN COUNCIL

**Minutes of the Finance Committee held on 1 May 2018 at
Callicroft House, Rodway Road, Patchway**

Present: Cllrs. Mrs E. Orpen (in the Chair)
Mrs E Martin
K. Dando
R. Loveridge
J. Butler
E. Gordon

In attendance: Cllr Cottrell
Mrs L. Hamid, Mr. M. Fortet

1. Apologies

Apologies for absence were received from Cllrs. Scott and Walker.

2. Declarations of Interest

The Chairman asked any members having an interest in a matter to be discussed in the meeting to declare it at the appropriate time. When there was a conflict of interest in a meeting, the person would be asked to leave the meeting during discussion and voting.

3. Minutes

The Minutes of the meeting held on 3 April were approved as a correct record and signed by the Chairman, proposed Cllr. Dando, seconded Cllr. Butler. There were no items arising from the minutes.

4. Current financial position

The Committee noted that the financial position at the end of the financial year was:

Current a/c	£1,000.00
Business Reserve a/c	£505,355.90
Capital Reserve a/c	£50,147.51

5. Monthly summary of expenditure

The Committee noted and agreed the summary of expenditure for the month of April and the income and expenditure accounts for the same period.

6. Purchase of new Ford Transit truck

The Committee noted that the Council had agreed the purchase of this vehicle at a cost of £19,671. The sum of £10,000 had been paid at the end of the last financial year, leaving a balance of £9,671 plus VAT. The Committee unanimously that this amount should now be paid but that delivery would not be taken until the garage door had been modified to a secure roller shutter. One quotation for a shutter had been obtained at £2,400 and the Clerk was arranging for another quotation. The Committee agreed to accept the lower of the two, provided that the specification was the same. The Committee agreed to look at prices for a dash cam and tracker as added security and to consider this at a future meeting.

7. Grant applications

The Committee considered the following grant applications:

Precious Time Consortium:

It was agreed to request details of income and expenditure including information on any other grant applications so that the application could be considered at the next meeting.

Four Towns Play Scheme:

It was agreed to request the accounts and bank statement so that the application could be considered at the next meeting.

South Glos CAB:

It was agreed to make a grant of £250 but to inform the group that the Council would consider a larger grant if they provided a local surgery and to enquire what the cost of a Patchway outreach would be.

MS Therapy Centre:

It was agreed to enquire whether the facilities to be funded by the Town Council grant were exclusively for MS sufferers as it was noted that a number of private clients used the centre. This application would be considered at the next meeting.

8. Other financial or urgent matters

- a) Audited accounts from Patchway Sports & Social Club
The Clerk would remind the Treasurer of the Club again to send the Council a copy of their accounts for 2017.

- b) Planning course
It was noted that Filton Town Council had agreed to pay half the cost of this course and that the Clerk was in touch with ALCA to make arrangements.

9. Date of next meeting

It was noted that the next meeting would be held on Tuesday 5 June 2018.