

PATCHWAY TOWN COUNCIL

**Minutes of the Finance Committee held on 5 December 2017 at
Callicroft House, Rodway Road, Patchway**

Present: Cllrs. Mrs E. Orpen (in the Chair)
Mrs E. Martin
K. Dando
R. Loveridge
K. Walker

In attendance: Cllr Cottrell
Mrs L. Hamid, Mr. M. Fortet

1. Apologies

Apologies for absence were received from Cllrs. Butler and Gordon.

2. Declarations of Interest

The Chairman asked any members having an interest in a matter to be discussed in the meeting to declare it at the appropriate time. When there was a conflict of interest in a meeting, the person would be asked to leave the meeting during discussion and voting.

3. Minutes

The Minutes of the meeting held on 7 November were approved as a correct record and signed by the Chairman, proposed Cllr. Martin, seconded Cllr. Dando.

Cllr. Cottrell challenged the payment of a grant to the Patchway Watercolour Group but the Committee were satisfied that the agreed procedure had been followed. The Chairman proposed next business and this was seconded by Cllr. Dando.

4. Matters arising from the Minutes

a) Pretoria Road allotments

The Committee was pleased to note that crushed stone had been sourced from a supplier for £1,700 to create additional car parking spaces for the allotment holders and this had been spread by a contractor as agreed.

5. Current financial position

The Committee noted that the financial position at today's date was:

Current a/c	£1,000.00
Business Reserve a/c	£405,863.96
Capital Reserve a/c	£50,135.14

6. Monthly summary of expenditure

The Committee noted and agreed the summary of expenditure for the month of November and the income and expenditure accounts for the same period.

7. Grant application from Four Towns & Vale Link Community Transport

The Committee agreed unanimously to pay the grant of £6,000 allocated in the Transport budget to support community transport.

The Committee did not agree to the request for a Service Level Agreement for three years and preferred to continue the existing system of paying the grant on an annual basis.

8. Consideration of draft budget for 2018-19

The first draft of the budget for the next financial year was circulated and discussed. Various amendments were made and it was agreed that these would be incorporated and a second draft circulated for the January meeting.

Additional items raised were expansion of the CCTV system to include a mobile camera which could be used in “hot spots” as required. The Clerk was asked to make enquiries into the feasibility of installing solar panels on the roof of the Council building to save electricity costs.

9. Other financial or urgent matters

a) Dumped rubbish in back lanes

Councillors continued to be concerned at the amount of dumped rubbish in back lanes and asked that in the next issue of Patchway People residents should be reminded that cars can be registered at the Hub in Rodway Road so that there was no charge to use the amenity site in Station Road so that rubbish can be taken there and not left in back lanes.

8. Date of next meeting

It was noted that the next meeting would be held on Tuesday 9 January 2018.