

PATCHWAY TOWN COUNCIL

**Minutes of the Finance Committee held on 3 October 2017 at
Callicroft House, Rodway Road, Patchway**

Present: Cllrs. Mrs E. Orpen (in the Chair)
Mrs E. Martin
K. Dando
K. Walker

In attendance: Cllr Cottrell
Mrs L. Hamid, Mr. M. Fortet

1. Membership of Committee & Apologies

It was noted that the members of the Committee agreed at the Annual Meeting were Cllrs. Orpen, Martin, Gordon, Loveridge, Scott, Walker, Dando and Butler.

Apologies for absence were received from Cllrs. Scott, Loveridge and Butler.

2. Declarations of Interest

The Chairman asked any members having an interest in a matter to be discussed in the meeting to declare it at the appropriate time. When there was a conflict of interest in a meeting, the person would be asked to leave the meeting during discussion and voting.

3. Minutes

The Minutes of the meeting held on 7 September were approved as a correct record and signed by the Chairman, proposed Cllr. Martin, seconded Cllr. Cottrell.

4. Current financial position

It was noted that the second half of the Precept had been received. The Committee noted that the financial position at today's date was:

Current a/c	£1,000.00
Business Reserve a/c	£495,954.18
Capital Reserve a/c	£50,134.97

5. Monthly summary of expenditure

The Committee noted and agreed the summary of expenditure for the month of September and the income and expenditure accounts for the same period.

6. Grant applications

The following grant applications for community centres were agreed:

Patchway Community Association £9,000

Coniston Community Association £6,000

7. Other financial or urgent matters

a) Report on Joint Burial Committee Meeting

The Committee noted a report from the last meeting of the Joint Committee. The Committee had noted the objections of the Council to the representation from each Council and that this should be 50/50.

These comments were to be discussed by Almondsbury Parish Council at its next meeting.

b) Personnel Committee

It was agreed to hold a meeting of the Personnel Committee on Monday 9 October at 10.30 am to discuss pay increases for staff on the Institute of Groundsmanship scales.

8. Date of next meeting

It was noted that the next meeting would be held on Tuesday 7 November 2017.