

PATCHWAY TOWN COUNCIL

**Minutes of the Finance Committee held on 4 July 2017 at
Callicroft House, Rodway Road, Patchway**

Present: Cllrs. Mrs E. Martin (in the Chair)
K. Dando
J. Butler
R. Loveridge
K. Walker
E. Gordon

In attendance: Cllrs Cottrell & M. Bathe-Taylor
Mrs L. Hamid, Mr. M. Fortet

1. Apologies

Apologies for absence were received from Cllrs. Orpen

2. Declarations of Interest

The Chairman asked any members having an interest in a matter to be discussed in the meeting to declare it at the appropriate time. When there was a conflict of interest in a meeting, the person would be asked to leave the meeting during discussion and voting.

3. Minutes

The Minutes of the meeting held on 6 June were approved as a correct record and signed by the Chairman, proposed Cllr Loveridge, seconded Cllr. Walker

4. Matters arising from the minutes

a) Letter of thanks

The Committee noted a letter of thanks from
Cllr. Orpen who hoped to return to Council duties soon.

6. Current financial position

The Committee noted that the financial position at today's date was:

Current a/c	£1,910.00
Business Reserve a/c	£317,968.98
Capital Reserve a/c	£50,133.71

5. Monthly summary of expenditure

The Committee noted and agreed the summary of expenditure for the month of June and the income and expenditure accounts for the same period.

6. Grant applications

- a) Patchway People: Grant of £3,000 agreed
- b) Patchway PHAB Group: Grant of £300 agreed
- c) Patchway Minibus Committee: Grant of £750 agreed
- d) Wednesday Luncheon Club: Agreed to confirm the current balance before taking a decision.

7. Other financial or urgent matters

- a) Almondsbury Joint Burial Committee
The Committee was very pleased to hear that the auditor for the Burial Committee had commended the Clerk for his operational processes and found the accounts in order.
- b) Redevelopment of East Works Site: names for new roads
It was agreed to discuss this item at the Council meeting to give Councillors more time to think of 5 or 6 appropriate street names for the commercial development of this site. An aeronautical theme was suggested.
- c) Patchway Library new opening hours
It was agreed to discuss this item at the Council meeting. SGC had Given two options for increased opening hours from October. Members Considered that it would be important to retain one evening opening
- d) Council papers sent electronically
Cllr. Butler proposed that agendas and minutes (marked "Draft") should Be sent electronically in addition to by post to ensure they were Received by Councillors. It was agreed to refer this proposal to the Council.

8. Date of next meeting

It was noted that the next meeting would be held on Tuesday 5 September 2017.