

PATCHWAY TOWN COUNCIL

**Minutes of the Finance Committee held on 6 September 2016 at  
Callicroft House, Rodway Road, Patchway**

Present: Cllrs. Mrs E. Orpen (in the Chair)  
Mrs M. Bathe-Taylor  
Mrs E. Martin  
J. Butler  
R. Loveridge  
E. Gordon

In attendance: Mrs L. Hamid, Mr. M. Fortet

**1. Apologies**

Apologies for absence were received from Cllrs. Mills, Cottrell and Dando.

**2. Declarations of Interest**

The Chairman asked any members having an interest in a matter to be discussed in the meeting to declare it at the appropriate time. When there was a conflict of interest in a meeting the person would be asked to leave the meeting during discussion and voting.

**3. Minutes**

The Minutes of the meeting held on 5 July were approved as a correct record and signed by the Chairman, proposed Cllr. Loveridge, seconded Cllr. Gordon. There were no matters arising from the minutes which were not listed on the agenda.

**4. Matters arising from the minutes**

a) Family Support Work by SBCP

The Committee noted a letter from Julie Close which was being circulated with the Council papers. Julie would attend the next meeting of the Planning & Transport Committee to discuss a Community Plan for Patchway.

- b) Front cutting mower  
The Clerk reported that the Council had agreed that this mower should be hired for this season and that the groundstaff were very appreciative of its efficiency.
- c) Bus service 625  
The Committee noted that Four Towns Community Transport had not taken a decision on whether to continue this service so no meeting with the Director had been requested at this stage. Cllr. Martin suggested that the availability of this service should be re-advertised to boost passenger numbers.

**5. Current financial position**

The Committee noted that the financial position at today's date was:

Current a/c	£1,000.00
Business Reserve a/c	£219,673.77
Capital Reserve a/c	£50,083.67

**6. Monthly summary of expenditure**

The Committee noted and agreed the summary of expenditure for the month of June and also the income and expenditure accounts for the same period.

**7. Grant applications**

The Committee agreed the following grant applications as listed on the agenda:

- a) Patchway People Newsletter  
A grant of £3,000 was agreed.
- b) Patchway Centre Pre-School and Tots Group  
It was agreed to inform the Group that the Council was minded to make a grant towards replacing an area of play bark with softer surface tarmac, up to a maximum of £1,000. The Committee suggested that the Group should apply to other sources for additional funding and also that they should obtain two additional quotations for the work. A decision was deferred to the next meeting.

The Committee noted a request from the Citizens' Advice Bureau for guidance on the level of grant the Council would be willing to consider. After discussion, it was agreed that a guideline of £250 should be given, bearing in mind that this group no longer operated from Patchway.

#### **8. Alterations to Chairman's Chain of Office**

The Committee agreed to the following work on the Chairman's Chain of Office: Adding additional names to the links £148.39; Attaching shoulder pins to the chain £303.45; Refinishing pendant and chain £97.50, a total of £549.34.

#### **9. Additional Street Lights**

This matter had been referred to the Committee by the Planning & Transport Committee.

The Committee was sympathetic to the requests from residents to pay for the installation of additional street lights in one of the service areas behind Coniston Road and the access to Blakeney Road square at a cost of £2168 per light, but agreed to refer the strategic decision to the Council with a suggestion that, if agreed, a budget should be set up for the next financial year.

#### **10. Other financial or urgent matters**

a) Social event for Councillors

The Committee agreed to refer the suggestion of Cllr. Gordon that a social event should be arranged to the Council for discussion.

b) Item for the Planning agenda

Cllr. Gordon asked if the following item could be added to the next Planning agenda: "Tow-Away Scheme for Patchway".

c) Men in Sheds

The Committee agreed to recommend to Council that this group's metal storage container should be re-roofed at a cost of £990 to make it waterproof.

#### **11. Date of next meeting**

It was noted that the next meeting would be held on Tuesday 4 October 2016.