

PATCHWAY TOWN COUNCIL

**Minutes of the Finance Committee held on 7 June 2016 at  
Callicroft House, Rodway Road, Patchway**

Present: Cllrs. Mrs E. Orpen (in the Chair)  
Mrs M. Bathe-Taylor  
P. Cottrell  
S. Scott  
J. Butler  
R. Loveridge  
Mrs E. Martin

In attendance: Mrs L. Hamid  
Mr. M. Fortet

**1. Apologies**

Apologies for absence were received from Cllrs. Dando and Mills.

**2. Declarations of Interest**

The Chairman asked any members having an interest in a matter to be discussed in the meeting to declare it at the appropriate time. When there was a conflict of interest in a meeting the person would be asked to leave the meeting during discussion and voting.

**3. Minutes**

The Minutes of the meeting held on 3 May were approved as a correct record and signed by the Chairman. There were no matters arising from the minutes which were not listed on the agenda.

**4. Matters arising from the minutes**

a) Surfaced path at Callicroft Road

The Committee discussed the quotations received for the contract to lay a path of either tarmac or rolled stone across the grass at this site to give better access to the small play area at the top of Callicroft Road. It was

agreed to accept the lowest quotation, which was £3,650, but it was subsequently agreed to consider the project again in six months as the Committee considered that this expenditure was not urgent in view of other financial priorities.

b) Sport England grant application

The Committee was very sorry to note that this application for the development of facilities in Scott Park had not been successful. There had not been any grants in the north fringe area from this round of applications.

It was agreed that this project would now be taken forward by the Parks & Open Spaces Committee, with reference to the Finance Committee where necessary. The Clerk reported that requests for a quotation for a survey of the Park had been sent out to four surveyors and these would be considered at the Parks Committee. It was also agreed that three quotations for a MUGA should be sought when the survey was available. Other projects to be progressed were the cricket nets and improvements to the football pitches. It was noted that development of the pavilion would be funded by the second phase of the s106 money but that additional funds would be necessary for a building.

**5. Current financial position**

The Committee noted that the financial position at today's date was:

Current a/c	£1,000.00
Business Reserve a/c	£341,440.94
Capital Reserve a/c	£50,076.36

**6. Monthly summary of expenditure**

The Committee noted and agreed the summary of expenditure for the month of May and also the income and expenditure accounts for the same period. It was agreed to transfer the following amount from contingencies to the establishment budget: £4,685 to cover the printing of the new Patchway Guide. It was noted that the total insurance premium had been listed under establishment whereas part of it was for insuring tools and machinery and should be listed under parks. The Deputy Clerk would make this correction.

## **7. Grant applications**

### a) SBCP Family Support Worker

This grant was deferred to the next meeting as Corrina Wood from SBCP had been unable to attend to speak to the Committee.

### b) Patchway Festival Committee

Cllr. Loveridge and the Clerk left the room for consideration of this application. The Committee agreed the sum of £3,000 as requested.

Cllr. Martin left the meeting at this point.

### c) West of England MS Therapy

A grant of £400 was agreed.

### d) Coniston Community Association

It was agreed that the maintenance grant to the Association of £6,000 should be paid. A letter from the Chairman, Lew Gray, stating that a future request would be made for rectifying some health and safety issues in the Centre, was noted. The Clerk declared her interest and left the room during discussion of this item.

## **8. Support for Patchway Library from 2017-18**

Following the presentation made by the Head of Libraries at the Annual Town Meeting and receipt of consultation material, it was agreed, in principle, to support Patchway Library in the next financial year and to discuss the details with SGC in the autumn.

## **9. Other financial or urgent matters**

### a) Confirmation of payments to Pretoria Road Allotments Society

The Committee confirmed its earlier agreement, which had not been minuted, that the grant approved for this financial year of £500 to the Allotments Society for them to purchase a shelter for water collection, should be paid. The Committee also agreed to purchase signage for the Society, the cost of which would be refunded to the Council within this financial year. Cllr. Loveridge declared his interest and left the room during discussion of this item.

### b) Local Government pay increases

The Committee noted that agreement had been reached between the employers and union sides that a pay increase of 1% for 2016 and 2017 should be paid to local government staff with effect from 1 April 2016. It was agreed to implement this increase for all staff, except those on IOG rates who had already received an increase for 2016.

- c) Network Rail presentation  
Information had been received of a presentation at Patchway Community College on Thursday 16 June at 7 p.m. on the Severn and Patchway Tunnels Modernisation. The Clerk was asked to email this to all Councillors.
  
- d) SGC Consultation on Member Award Funding  
The Committee agreed to invite Cllr. Walker to attend the next meeting for a discussion on the Council's response to this consultation on new proposals for the allocation of grant funding to local organisations.

**10. Date of next meeting**

It was noted that the next meeting would be held on Tuesday 5 July 2016.