

PATCHWAY TOWN COUNCIL

**Minutes of the Finance Committee held on 3 May 2016 at
Callicroft House, Rodway Road, Patchway**

Present: Cllrs. C. Mills (in the Chair)
Mrs M. Bathe-Taylor
P. Cottrell
J. Butler
R. Loveridge
Mrs E. Martin

In attendance: Mrs L. Hamid
Mr. M. Fortett

1. Apologies

Apologies for absence were received from Cllrs. Dando, Gordon, Mills and Coleman.

2. Declarations of Interest

The Chairman asked any members having an interest in a matter to be discussed in the meeting to declare it at the appropriate time. When there was a conflict of interest in a meeting the person would be asked to leave the meeting during discussion and voting.

3. Minutes

The Minutes of the meeting held on 5 April were approved as a correct record and signed by the Chairman. There were no matters arising from the minutes which were not listed on the agenda.

4. Current financial position

The Committee noted that the financial position at today's date was:

Current a/c	£1,000.00
Business Reserve a/c	£390,424.28
Capital Reserve a/c	£50,074.16

It was noted that the first half of the Precept had been received.

5. Monthly summary of expenditure

The Committee noted and agreed the summary of expenditure for the month of April and also the income and expenditure accounts for the same period.

6. Policy Updates to be adopted at the Annual Meeting

The Deputy Clerk reported that due to various legal changes, the following policies would need to be updated at the Annual Meeting.

- a) Review and confirmation of Standing Orders and Financial Regulations
- b) Review and confirmation of Equal Opportunities Declaration
- c) Adoption of General Power of Competence

Details of these alterations were circulated but the Committee asked the Deputy to send out to all Councillors a note on which sections of these documents were to be updated so they could read these before the meeting

7. Grant applications

None received

8. Other financial or urgent matters

- a) Annual Town Meeting
Councillors were reminded that the Town Meeting would be held the following evening with a speaker on the library consultation. It was noted that Cllr. Mills had held a meeting with Martin Burton the previous week concerning the possibility of the Council making a financial contribution towards maintaining the level of service at the library in the next financial year. (2017-18)
- b) Safer & Stronger Group
It was noted that the Clerk had passed on the Council's concerns about rubbish in back lanes to the Safer & Stronger Group which was meeting in two days' time.
- c) Burglaries
Cllr. Orpen reported that there had been a spate of burglaries in the past week and it was suggested that the police should be invited to a meeting in the near future.

d) Next Meeting

It was hoped that there would be an update on the tarmac path prices and on the Sport England grant application at the next meeting.

9. **Date of next meeting**

It was noted that the next meeting would be held on Tuesday 7 June 2016.