

PATCHWAY TOWN COUNCIL

**Minutes of the Finance Committee held on 2 February 2016 at
Callicroft House, Rodway Road, Patchway**

Present: Cllrs. C. Mills (in the Chair)
Mrs E. Orpen
P. Cottrell
J. Butler
R. Loveridge
K. Dando
Mrs M. Bathe-Taylor

In attendance: Mrs L. Hamid
Mr. M. Fortet

1. Apologies

Apologies for absence were received from Cllrs. Martin and Gordon.

2. Declarations of Interest

The Chairman asked any members having an interest in a matter to be discussed in the meeting to declare it at the appropriate time. When there was a conflict of interest in a meeting the person would be asked to leave the meeting during discussion and voting.

3. Minutes

The Minutes of the meeting held on 5 January were approved as a correct record and signed by the Chairman, proposed by Cllr. Dando and seconded by Cllr. Cottrell.

4. Matters arising from the minutes

a) Bank Mandate

The Committee noted a letter from the bank concerning missing signatures for the Mandate. The Clerk would follow this up. Cllrs. Dando and Loveridge had still to sign.

- b) Precept
It was noted that SGC would pay the 2016-17 Precept of £510,240 in two instalments and would add the Local Council Tax Reduction Support Grant payment of £42,645.
- c) Arlingham Way Pocket Park
The Committee was pleased to hear that this project had received the funding applied for and that plans were being made with residents of adjacent properties in improve this site.

5. Current financial position

The Committee noted that the financial position at today's date was:

Current a/c	£1,000.00
Business Reserve a/c	£223,616.01
Capital Reserve a/c	£58,068.46

It was noted that £8,000 of the funds in the Capital Reserve account was the grant for the Our Place project.

6. Monthly summary of expenditure

The Committee noted and agreed the summary of expenditure for the month of January and also the income and expenditure accounts for the same period.

9. Other financial or urgent matters

- a) Financial Regulations
The Deputy Clerk explained two small changes to the Regulations which had been sent by NALC and these were agreed. The document would be amended and circulated for re-adoption at the Annual Meeting in May.
- b) Queen's 90th Birthday presentation mugs
After discussion, the Committee agreed to order 36 mugs with a dedication from Patchway Town Council on the reverse. A mug would be presented to each resident aged 90 years and over and the remainder would be sold to Councillors. It was noted that the cost of each mug was £2.59.

- c) Cycleway
Cllr. Bathe-Taylor pointed out that the surface of the cycleway from Falcon to Eagle Drives needed repair. The Clerk would take this up with SGC.
- d) Almondsbury Joint Burial Committee
It was noted that the meeting scheduled for 11 February had been postponed until 17 March.
- e) 1625 Independent People
It was agreed to invite Jamie Gill, Partnership Director of 1625 to speak at the beginning of the April Council meeting about housing for young people.
- f) Shuttle Bus
Councillors noted that a shuttle bus was operating along Coniston Road to take residents to the 75 and 625 buses which were using Highwood Road during the road works in Coniston Road.
- g) Road run in Aztec West
Councillors had no objections to Bristol Athletics Club holding their summer race series round the mile circuit in the centre of Aztec West.
- h) Planning application for extension to 86 Durban Road
Cllr. Dando had referred this application for a site visit as requested at the last Council meeting but he explained that the planning officer had informed him that the alleged encroachment of these plans on the neighbours' property was a civil and not a planning matter. In these circumstances, Cllr. Dando had withdrawn his request and this action was supported by the Committee.
- i) Metrobank
Cllr. Orpen had received an approach from this new bank asking for a meeting and had referred them to the Town Council.

10. Date of next meeting

It was noted that the next meeting would be held on Tuesday 1 March 2016. It was agreed to hold a meeting of the Personnel Committee on 11 February at 10.30 a.m.