

PATCHWAY TOWN COUNCIL

**Minutes of the Finance Committee held on 5 January 2016 at  
Callicroft House, Rodway Road, Patchway**

Present: Cllrs. E. Gordon (in the Chair)  
P. Cottrell  
J. Butler  
R. Loveridge  
K. Dando

In attendance: Mrs L. Hamid  
Mr. M. Fortet

**1. Apologies**

Apologies for absence were received from Cllrs. Mills, Orpen, Martin and Mrs. Bath-Taylor

**2. Declarations of Interest**

The Chairman asked any members having an interest in a matter to be discussed in the meeting to declare it at the appropriate time. When there was a conflict of interest in a meeting the person would be asked to leave the meeting during discussion and voting.

**3. Minutes**

The Minutes of the meeting held on 1 December were approved as a correct record and signed by the Chairman, proposed by Cllr. Dando and seconded by Cllr. Cottrell.

**4. Matters arising from the minutes**

a) Life Belts

The Committee noted that regulations did not specify that life belts should be provided at ponds.

## **5. Current financial position**

The Committee noted that the financial position at today's date was:

Current a/c	£1,000.00
Business Reserve a/c	£253,135.76
Capital Reserve a/c	£58,066.61

It was noted that £8,000 of the funds in the Capital Reserve account was the grant for the Our Place project.

Councillors who had not yet signed the Bank Mandate form were asked to do so before the next meeting.

## **6. Monthly summary of expenditure**

The Committee noted and agreed the summary of expenditure for the month of December and also the income and expenditure accounts for the same period.

## **7. Grant applications**

It was confirmed that a special meeting to discuss the future of grant allocation by the Council would be held on Tuesday 16 February at 7.30pm. It was agreed at the last meeting to set up a working group to look at the grant application form and to consider information from other Councils in advance of this meeting. The meeting would be on Thursday 14 January at 7. p.m. and membership would be Cllrs, Mills, Cottrell, Butler, Mrs Bathe-Taylor, Loveridge and Dando.

## **9. Other financial or urgent matters**

### **a) Christmas Lights**

It was noted that some lights did not operate during the Christmas period and the Clerk would take up this issue with the Street Lighting Section. It was agreed to review the lights at a future meeting.

## **Date of next meeting**

It was noted that the next meeting would be held on Tuesday 2 February 2016.