

PATCHWAY TOWN COUNCIL

**Minutes of the Finance Committee held on 3 November 2015 at  
Callicroft House, Rodway Road, Patchway**

Present: Cllrs. E. Gordon (in the Chair)  
P. Cottrell  
Mrs Bathe-Taylor  
J. Butler  
R. Loveridge

In attendance: Mrs L. Hamid  
Mr. M. Fortet

**1. Apologies**

Apologies for absence were received from Cllrs Martin, Dando and Mills.

**2. Declarations of Interest**

The Chairman asked any members having an interest in a matter to be discussed in the meeting to declare it at the appropriate time. When there was a conflict of interest in a meeting the person would be asked to leave the meeting during discussion and voting.

**3. Minutes**

The Minutes of the meeting held on 6 October were approved as a correct record and signed by the Chairman, proposed by Cllr. Butler and seconded by Cllr. Bathe-Taylor.

**4. Matters arising from the minutes**

- a) Bus shelter for Highwood Road at junction with Durban  
The Committee noted that the information given by SGC had been incorrect and that this bus stop would have a Metrobus shelter in 2017. In view of the number of residents' complaints about the lack of a shelter at this stop, the Committee asked the Clerk to find out if a cheaper shelter could be sourced which would provide shelter for the

next 18 months at a lower cost.

b) Disclosable Pecuniary Interests

Avon Local Councils Association had offered to run a training course for Councillors on this and other topics which would take two and a half hours. It was noted that this course had now been arranged for Tuesday 19 January at 7 p.m.

**5. Current financial position**

The Committee noted that the financial position at today's date was:

Current a/c	£1,030.00
Business Reserve a/c	£359,536.63
Capital Reserve a/c	£56,562.70

It was noted that £6,500 of the funds in the Capital Reserve account were part of the £8,000 grant for the Our Place project.

**6. Monthly summary of expenditure**

The Committee noted and agreed the summary of expenditure for the month of October and also the income and expenditure accounts for the same period.

The Committee noted that the Sports & Social Club were behind with ground rent payments and that the Deputy Clerk had this matter in hand.

The Clerk would investigate whether a large skip in Scott Park would be more economical than the present size.

**7. Grant applications**

It was noted that these grant were the last, except for emergencies, to be considered in this financial year and that a special meeting would be held in February to consider any changes to the application process for the next financial year.

After discussion, the Committee agreed the following grants:

Bristol BMX Club	£3,000
------------------	--------

*This grant was to purchase bikes and safety equipment to be used by Patchway children*

Coniston Toddlers Group	£350
Patchway Friendship & Exercise Club	£400
Patchway Watercolourists	£500
Patchway Conservation Group	£1,000

**8. Other financial or urgent matters**

- a) Disabled access gate  
Cllr. Butler confirmed that the kissing gate being considered by the Parks & Open Spaces Committee was suitable for the use of disabled scooters.
- b) Equality & Diversity Policy  
The Committee agreed to adopt this revised policy, which had been circulated and which was required by SGC before the Council could be considered for grant aid. Copies would be circulated to all Councillors.
- c) Application for planning consent  
The Committee agreed that the Council should apply for planning consent (£40 fee) for the temporary stationing of a portable building at Blakeney Road Allotment Site for the use of the Men in Sheds project.
- d) Site visit to Multi-Use Games areas  
Councillors noted that a visit to three sites had been arranged for Wednesday 18 November at 10.30 a.m. to provide more information when decisions were being made about the installation of a MUGA in Scott Park.
- e) Annual Accounts of Patchway Sports & Social Club  
The Committee noted that the accounts for the year ended December 2014 had been received. Any Councillors wishing to have a copy were asked to inform the Clerk.
- f) Cuts in Police Budget  
Cllr. Loveridge raised the issue of a reduction in police resources and the effect this would have on policing in Patchway. The Clerk informed Councillors that the new Inspector, Clive Summerill, would be

speaking at the beginning of the Council meeting and there would be an opportunity for Councillors to raise such matters with him.

g) Charles England House

The Committee agreed with Cllr. Gordon's suggestion that a visit should be arranged in the New Year to Charles England House so that Councillors could learn more about the temporary accommodation offered to young people.

h) Alderman Scott Award winners

Cllr. Gordon suggested that the future winners of Alderman Scott Awards should be asked to open the Community Fair in Patchway Festival.

i) Agreement with Merlin Housing Society

The Committee agreed to enter into an agreement with Merlin that, if the Our Place project was not able to gain additional funding, the Town Council would maintain the two raised beds at The Parade which were now being cared for by Our Place.

j) Safer and Stronger Community Groups

The Committee noted that, due to budget restrictions, SGC were proposing to merge a number of these groups and that this would include Patchway being merged with Filton. It was agreed to request that four meetings should be held annually, two in Patchway and two in Filton.

k) Election costs

The Committee noted that SGC had invoiced the Council for the cost of the election in May and that this totalled £6,898.91.

**9. Date of next meeting**

It was noted that the next meeting would be held on Tuesday 1 December at 7.30 p.m. and would be considering a draft budget for 2016-17.