

PATCHWAY TOWN COUNCIL

**Minutes of the Finance Committee held on 1 September 2015 at  
Callicroft House, Rodway Road, Patchway**

Present: Cllrs. Mills (in the Chair)  
P. Cottrell  
K. Dando  
J. Butler  
R. Loveridge  
Mrs E. Orpen  
Mrs E. Martin  
E. Gordon

In attendance: Mrs L. Hamid  
Mr. M. Fortet

**1. Apologies**

Apologies for absence were received from Cllrs. Grotzke and Mrs Bathe-Taylor.

**2. Declarations of Interest**

The Chairman asked any members having an interest in a matter to be discussed in the meeting to declare it at the appropriate time. When there was a conflict of interest in a meeting the person would be asked to leave the meeting during discussion and voting.

**3. Minutes**

The Minutes of the meetings held on 7 and 28 July were approved as a correct record and signed by the Chairman, proposed Cllr. Orpen, seconded Cllr. Gordon.

**4. Matters arising from the minutes**

a) Deputy Clerk

The Chairman introduced Matthew Fortet to the meeting.

- b) Almondsbury Joint Burial Committee  
It was noted that a number of Almondsbury Parish Councillors had resigned over the summer and this had affected the composition of the Burial Committee. Further information was awaited.
- c) Southern Brooks Community Partnerships  
It was noted that SBCP would be making a presentation on their work and finances in Patchway at the October Council meeting.

## 5. Current financial position

The Committee noted that the financial position at today's date was:

Current a/c	£975.00
Business Reserve a/c	£199,357.77
Capital Reserve a/c	£56,558.77

## 6. Monthly summary of expenditure

The Committee noted and agreed the summary of expenditure for the month of July and August and also the income and expenditure accounts for the same period.

## 7. Grant applications

The Committee agreed the following grant:

Creation Twirlers £200.00.

It was suggested that this group applied for funding from neighbouring councils.

Cllr. Orpen reminded the Clerk that she had asked for information on grant applications to be circulated to Members in advance. The Clerk would ensure that this happened in future.

## 8. Other financial or urgent matters

- a) s106 grant for sports facilities  
Copies of a SGC paper on the allocation of this money for the Charlton Hayes development were circulated to the Committee. Cllr. Loveridge reported and Members were very pleased to note that the sum of £676,460 had been allocated to Patchway & Charlton Hayes Community

Sports Association/Patchway Town Council for upgrading sporting facilities in Scott Park. It was noted that the final agreement on this award would be made on 9 September so this information was embargoed until after that date.

b) Grant applications

(1) Cllr. Butler proposed that in future applicants should be invited to attend the Finance Committee at which their application was to be discussed. This would enable Councillors to ask questions and have all the information they needed to take a decision and would save deferring applications for more information. Cllr. Dando proposed an amendment that this should only apply to applications over £500. The amendment was accepted and the resolution was agreed by 6-1 with 1 abstention.

(2) Cllr. Orpen proposed that the Council should not consider grant applications which covered rent or wages. Cllr. Dando proposed an amendment, which was accepted, that the resolution should read, "The Council should not normally pay rent or wages unless special circumstances were demonstrated." Cllr. Mills pointed out that this could prevent support for larger organisations. The resolution, as amended, was agreed by 5-2 with 1 abstention.

c) Henbury rail loop

Cllr. Gordon reported that Filton Town Council had opposed the decision to reject the rail loop and asked for the item to be placed on the Council agenda for discussion.

9. **Date of next meeting**

It was noted that the next meeting would be held on Tuesday 6 October 2015 at 7.30 p.m.