

PATCHWAY TOWN COUNCIL

**Minutes of the Finance Committee held on 3 March 2015 at  
Callicroft House, Rodway Road, Patchway**

Present: Cllrs. Mills (in the Chair)  
E. Gordon  
A. Alsop  
P. Cottrell  
M. Greensword  
M. Grotzke  
Mrs E. Martin  
Mrs E. Orpen

In attendance: Mrs L. Hamid  
Mr. B. Wallace

**1. Apologies**

Apologies for absence were received from Cllr. Scott.

**2. Declarations of Interest**

The Chairman asked any members having an interest in a matter to be discussed in the meeting to declare it at the appropriate time. When there was a conflict of interest in a meeting the person would be asked to leave the meeting during discussion and voting.

**3. Minutes**

The Minutes of the meeting held on 3 February were approved as a correct record and signed by the Chairman, proposed Cllr. Gordon, seconded Cllr. Alsop.

**4. Matters arising from the minutes**

a) Patchway Town Centre Vision

It was agreed to hold a meeting of the four Committee Chairs on Tuesday 24 March at 6.30 p.m., immediately before the Planning Committee.

b) Football Club pitch fees & Preschool rent

Playdays Preschool Group:

After discussion it was proposed by Cllr. Alsop, seconded by Cllr. Martin that no further action would be taken on this rent due to the serious illness of the leader and that the debt should be written off. This was passed by 7 votes to 1.

Patchway Northend and other FCs:

The Committee was pleased to hear that Patchway Northend had agreed to pay off the outstanding pitch fees by the end of April. It was noted that all other football clubs were up to date with pitch fees.

Future management of lettings

The Committee agreed to set up a small group of Cllrs. Grotzke, Martin and Orpen to consider a policy for payment of pitch fees and rents and to discuss whether it would be appropriate to adopt an Uncollectable Debt Policy.

c) Financial Regulations

A draft of the new Regulations supplied by NALC had been circulated for approval. These were discussed and agreed unanimously to be recommended to the Council for approval, proposed Cllr. Orpen, seconded Cllr. Martin.

g) Energy Costs

It was agreed to accept the offer of an energy audit by Utilitywise.

**5. Current financial position**

The Committee noted that the financial position at today's date was:

Current a/c	£1,000.00
Business Reserve a/c	£257,542.01
Capital Reserve a/c	£50,048.51

**6. Monthly summary of expenditure**

The Committee noted and agreed the summary of expenditure for the month of February and also the income and expenditure accounts for the same period.

## 7. **Other financial or urgent matters**

### a) Insurance

The Deputy Clerk informed the Committee that the premium for the combined insurance policy renewal (without the facilities in Stoke Lodge & The Common) from April would be £5,040 or if a 3 year agreement was entered into, £4,600 p.a. It was agreed with 1 abstention to accept a 3 year agreement with Zurich for this cover.

The vehicles and mowers were covered by a separate fleet policy and it was agreed to obtain 3 prices for this cover.

### b) Dumping in back lanes

There was a discussion on what action the Council should take on dumped rubbish in back lanes in the Callicroft Ward where SGC had stated that they would not clear the material as it was on private land (the forecourt of the garages). It was noted that, due to residents' complaints, the Clerk had arranged for the groundstaff to clear some lanes and take the material to the waste disposal site at Avonmouth. Councillors suggested that a request be made to SGC to allow the Town Council to take material collected by the groundstaff to the SORT IT Centre to save costs.

### c) Joint meeting on CPNN

The Clerk reminded Councillors that the next joint parishes meeting would be held on Monday 23 March at 2 p.m.

### d) Power to sell locally generated electricity

The Committee noted that the government had not yet agreed this power to local councils and had queried Patchway TC's consultation as there had been no responses from the public. It was suggested that notices should be placed on noticeboards and that the issue should be raised at a meeting where the public were in attendance, such as the Safer & Stronger Group.

## 8. **Date of next meeting**

It was noted that the next meeting would be held on Tuesday 7 April 2015 at 7.30 p.m.