

PATCHWAY TOWN COUNCIL

**Minutes of the Finance Committee held on 3 February 2015 at
Callicroft House, Rodway Road, Patchway**

Present: Cllrs. S. Scott (in the Chair)
E. Gordon
A. Alsop
P. Cottrell
M. Greensword
K. Walker
M. Grotzke

In attendance: Mrs L. Hamid
Mr. B. Wallace

1. Apologies

Apologies for absence were received from Cllrs Mills, Mrs Orpen and Mrs Martin.

2. Declarations of Interest

The Chairman asked any members having an interest in a matter to be discussed in the meeting to declare it at the appropriate time. When there was a conflict of interest in a meeting the person would be asked to leave the meeting during discussion and voting.

3. Minutes

Cllr. Scott did not sign the minutes of the meeting held on 6 January as there were no other Councillors present at that time who had attended the January meeting.

4. Matters arising from the minutes

a) Patchway Town Centre Vision

Cllr. Walker reported on a meeting attended by himself and Cllr. Martin with representatives of Merlin Housing and SGC Major Sites, Housing and Planning officers. It was agreed that it would be helpful if the four Committee chairs could meet with Merlin again soon and if information

could be circulated on several small sites which Merlin is interested in developing in the short term.

b) Football Club pitch fees & Preschool rent

Although some progress on the collection of outstanding pitch fees and rents was noted, it was agreed that three groups required action:

Rolls Royce FC: The Committee agreed to write off the sum of £271 which had been outstanding from the 2012-13 season on the grounds that the Club had ceased to exist and that the former Secretary had repaid half of the debt in instalments until he lost his job.

This action was proposed by Cllr. Alsop, seconded by Cllr. Walker and agreed unanimously.

Playdays Preschool Group: The Committee agreed to continue pressure on this group which owed £1,700 in rent until in closed in December due to the serious illness of the leader.

Patchway Northend FC: As this Club was still in existence, although not playing in Patchway, it was agreed to continue pressure on them to repay £325 from last season.

It was agreed to consider changing the contract for hirers from the next financial year so that payments were made in advance.

c) Financial Regulations

It was agreed to ask the Clerk to circulate a draft of the new Regulations for approval.

d) Stoke Lodge

Cllr. Alsop reported on progress towards the establishment of the new Parish of Stoke Lodge & The Common and said he would like to have a good working relationship with Patchway in the future.

e) Burial Committee

Cllr. Alsop reported that Stoke Lodge would like to join the Burial Committee and that discussions were in progress.

5. Current financial position

The Committee noted that the financial position at today's date was:

Current a/c	£743.60
Business Reserve a/c	£298,044.78
Capital Reserve a/c	£50,046.97

6. Monthly summary of expenditure

The Committee noted and agreed the summary of expenditure for the month of January and also the income and expenditure accounts for the same period.

The Committee noted the figures showing the anticipated balance at 31.3.15. which were circulated. The final budget for 2015-16 was circulated on blue paper.

7. Other financial or urgent matters

a) Joint meeting on CPNN

The Clerk notified Councillors that the next joint parishes meeting would be held on Monday 23 March at 2 p.m.

b) Bristol Playbus

The Committee noted that the grant to Bristol Playbus for sessions for mothers and children at the Travellers' Site would pay for activities at half term and in the Easter holidays.

c) Energy costs

Cllr. Walker queried whether the Town Council could negotiate a reduction in energy costs in view of the drop in fuel prices at present. The Deputy Clerk would investigate the situation.

d) Car parking in Patchway

Cllr. Grotzke reported the continued nuisance caused to residents by car parking in residential roads and The Parade by Aztec staff. It was agreed that this issue would be discussed at the next Planning & Transport Committee. It was also pointed out that the Patchway Traffic Review would be raised at the Council meeting through the minutes of the last Planning & Transport Committee.

8. Date of next meeting

It was noted that the next meeting would be held on Tuesday 3 March 2015 at 7.30 p.m.