

PATCHWAY TOWN COUNCIL

**Minutes of the Finance Committee held on 6 January 2015 at  
Callicroft House, Rodway Road, Patchway**

Present: Cllrs. C. Mills (in the Chair)  
P. Cottrell  
M. Greensword  
S. Scott  
Mrs E. Martin  
K. Walker

In attendance: Mrs L. Hamid

**1. Welcome & Apologies**

The Chairman opened the meeting by wishing everyone a happy New Year and expressing congratulations to Mr & Mrs Scott on their recent marriage.

Apologies for absence were received from Cllrs Grotzke, Mrs Orpen, Alsop and Gordon.

**2. Declarations of Interest**

The Chairman asked any members having an interest in a matter to be discussed in the meeting to declare it at the appropriate time. When there was a conflict of interest in a meeting the person would be asked to leave the meeting during discussion and voting.

**3. Minutes**

The minutes of the meeting held on 2 December were proposed by Cllr. Scott, seconded by Cllr. Greensword, agreed as a correct record and signed by the Chairman.

**4. Matters arising from the minutes**

- a) Collaboration Business Plan for Patchway Town Centre  
Merlin had asked for a meeting to discuss the plan and various dates were proposed.

- b) Paths in Scott Park  
Following a site visit with Highways Maintenance officers and the groundsman, it had been confirmed that the path work would be carried out in mid to late February and the whole circuit would be completed.
- c) Football Club pitch fees  
Some progress on the collection of outstanding pitch fees from last Season was noted.
- d) Pre-School Group at Patchway Common  
It was noted that the request from an existing pre-school to open at the Pavilion had been referred to the Stoke Lodge Councillors.
- e) Financial Regulations  
It was agreed to discuss the new Regulations at the next meeting.
- f) Stoke Lodge  
It was noted that a meeting with SG officers would be held at the office on 13 January at 2 p.m.

## **5. Current financial position**

The Committee noted that the financial position at today's date was:

Current a/c	£1,000.00
Business Reserve a/c	£313,698.83
Capital Reserve a/c	£50,045.32

## **6. Monthly summary of expenditure**

The Committee noted and agreed the summary of expenditure for the month of December and also the income and expenditure accounts for the same period.

The Committee agreed that the Council should publicise the grants it gives to local groups on the Council's website and in Patchway People.

## **7. Budget and Precept discussions**

The Committee reassessed the provisional figures discussed at the last meeting and agreed unanimously to recommend to the Council that the budget should be set at £650,000 for the year 2015-16.

It was noted from figures provided by the SGC finance officer that the Council Tax Base would be 2732 properties in Band D at £170.04 , which would give an income of £464,549. The provisional Tax Support Grant from the government (to be confirmed on 12 January) would be £78,323. The addition of these two sums would be just under £543,000 and would require the sum of £107,000 from reserves to achieve the budget figure of £650,000.

The Committee agreed unanimously to recommend to the Council that the Precept for 2015-16 should be £543,000. It was noted that the Precept for this financial year had been £540,727.

#### **8. Other financial or urgent matters**

Cllr. Walker stated that some shopkeepers at The Roundabout were concerned that they could be left out in the development of Patchway Town Centre. He had suggested that they attend the next meeting of the Council and raise their concerns at Public Question Time. It was noted that finger posts were being erected at present to link together the various parts of Patchway and Charlton Hayes, including shopping centres. This was covered by a Sustainable Transport grant.

Cllr. Scott raised the concerns of the Clerk to the Joint Burial Committee at the terms of her employment which had been circulated in an email. It was suggested that it might be helpful for a joint meeting on governance issues to be held between Almondsbury and Patchway Councils. The Clerk was asked to circulate the Burial Committee Clerk's letter to all Councillors.

#### **9. Date of next meeting**

It was noted that the next meeting would be held on Tuesday 3 February 2015 at 7.30 p.m.