

PATCHWAY TOWN COUNCIL

**Minutes of the Finance Committee held on 7 October 2014 at  
Callicroft House, Rodway Road, Patchway**

Present: Cllrs. M. Grotzke (in the Chair)  
Mrs E. Orpen  
P. Cottrell  
M. Greensword  
Mrs E. Martin  
A. Alsop  
S. Scott  
K. Walker

In attendance: Mrs L. Hamid  
Mr. B. Wallace

**1. Apologies**

Apologies for absence were received from Cllr. Mills.

**2. Declarations of Interest**

The Chairman asked any members having an interest in a matter to be discussed in the meeting to declare it at the appropriate time. When there was a conflict of interest in a meeting the person would be asked to leave the meeting during discussion and voting.

**3. Minutes**

The minutes of the meeting held on 2 September were proposed by Cllr. Scott seconded by Cllr. Martin, agreed as a correct record and signed by the Chairman.

**4. Matters arising from the minutes**

a) Vision for Patchway Town Centre

It was noted that SGC Planning Officers had held a consultation, attended by Cllr. Martin and the Clerk, when stakeholders were asked to comment on the plans for the Town Centre in advance of the submission of the Policies, Sites and Places Plan report to SGC. Comments had been positive.

- b) **Area Asset Plan**  
 Preliminary consultation for a SGC Patchway Area Asset Plan had also been held at this meeting. Concern was expressed that SGC were encouraging local groups to meet in The Hub free of charge to increase the usage of that building but that this was adversely affecting community venues which were losing revenue through lost rents. It was agreed to draw this matter to the attention of Dave Perry, Head of Resources at SGC. SG Councillors would also raise this problem at the Council meeting.
  
- c) **Paths in Scott Park & Parking Strips in Hempton Lane**  
 The Committee was pleased to note that SGC would be carrying out the path work in Scott Park, although a start date had not yet been given. The work to tarmac parking strips in Hempton Lane would be carried out by Aztec Paving this week; this work was jointly funded by PTC and Merlin Housing.
  
- d) **Royal British Legion Club**  
 Two dates were suggested to meet with the Club Committee to discuss relocating the war memorial in Scott Park once Four Towns & Vale Link Community Transport had moved to new premises.
  
- e) **Football Club pitch fees**  
 The Deputy Clerk reported on the outstanding pitch fees from last season. Two of the Clubs had responded to recent correspondence and agreed to repay in stage payments. It was agreed that the third club (Rolls Royce FC) would be referred to the solicitor and that a letter should be sent to Rolls-Royce company to ask if they could help with the fees.

**5. Current financial position**

The Committee noted that the financial position at today's date was:

Current a/c	£1,000.00
Business Reserve a/c	£490,961.86
Capital Reserve a/c	£50,039.89

It was noted that the second half of the Precept had been received on 1 October.

## **6. Monthly summary of expenditure**

The Committee noted and agreed the summary of expenditure for the month of September and also the income and expenditure accounts for the same period.

Under the Allotments budget it was noted that of the £1,410 paid for repairs to the Blakeney Road allotment hut following vandalism, the sum of £1,100 had been paid by the insurance company in the previous financial year.

## **7. Grants**

The Committee agreed the following grants:

Volunteer Centre for Patchway, Filton  
& The Stokes £1,000  
(The Clerk declared her interest as representative of the Council on the Committee) The Committee suggested that an application should be made to UWE for student involvement.

South Gloucestershire Over Fifties Forum £200  
(Cllrs Cottrell and Grotzke declared their interest as members of the Forum)

Patchway Minibus Committee: After agreement by the Stoke Lodge Councillors, the capital grant of £5,000 towards the purchase of a new bus recommended at the last meeting, was unanimously agreed.

The application made by Little Rainbows Pre-School was referred back for clarification.

## **8. Other financial or urgent matters**

- a) Patchway Sports & Social Club  
Receipt of the audited accounts of the Club until 31.12.13. was noted.
- b) Estimated Town Council Election Costs, May 2015  
The Committee noted information from SGC that the estimated cost of the 2015 elections for Patchway would be £7,314.41.
- c) Rodway Road improvements  
The Committee noted photographs showing suggested designs for improvements to Rodway Road shopping area to be covered by the grant from New Homes Bonus.

d) Report of Internal Auditor

The notes and comments from the Internal Audit, which were satisfactory, were noted by the Committee and are attached to these Minutes.

9. Date of next meeting

It was noted that the next meeting would be held on Tuesday 4 November 2014 at 7.30 p.m.