

PATCHWAY TOWN COUNCIL

**Minutes of the Finance Committee held on 2 September 2014 at
Callicroft House, Rodway Road, Patchway**

Present: Cllrs. C. Mills (in the Chair)
Mrs E. Orpen
P. Cottrell
M. Greensword
Mrs E. Martin
A. Alsop
M. Grotzke

In attendance: Mrs L. Hamid
Mr. B. Wallace

1. Apologies

Apologies for absence were received from Cllrs. Scott and Walker.

2. Declarations of Interest

The Chairman asked any members having an interest in a matter to be discussed in the meeting to declare it at the appropriate time. When there was a conflict of interest in a meeting the person would be asked to leave the meeting during discussion and voting.

3. Minutes

The minutes of the meeting held on 1 July were proposed by Cllr. Orpen seconded by Cllr. Martin, agreed as a correct record and signed by the Chairman.

4. Matters arising from the minutes

a) Vision for Patchway Town Centre

It was noted that the working group had met today and the Clerk reported on the support of SGC planning officers for the Vision. The Committee was pleased to note that the appraisal carried out by Aspinal Verdi had demonstrated that the Vision was commercially viable. It had been agreed that a collaborative partnership framework should be drawn up between partners for the implementation of the Vision,

initially between the Town Council and Merlin Housing Society and the Committee unanimously agreed, proposed Cllr. Alsop and seconded Cllr. Grotzke, that George Grace could be paid between £1,500-£2,000 to produce this document. SGC officers would contact the NHS and Fire & Rescue Service for the latest information on plans for their properties on the site.

It was noted that SGC proposed to carry out an Area Asset Plan for all areas and that Patchway would be a pilot. A workshop would be held for stakeholders, including the Town Council, during September. This was part of SGC's cost-cutting programme.

b) Almondsbury Joint Burial Committee

The Clerk would request an official demand for the precept for this financial year so that this could be paid.

5. Current financial position

The Committee noted that the financial position at today's date was:

Current a/c	£1,000.00
Business Reserve a/c	£220,166.01
Capital Reserve a/c	£50,025.86

6. Monthly summary of expenditure

The Committee noted and agreed the summary of expenditure for the months of July and August and also the income and expenditure accounts for the same period.

Councillors queried the amount paid for gas at Callicroft House during the summer and this would be investigated.

7. Paths in Scott Park

There was a discussion on the project to resurface the existing paths in Scott Park and to construct the missing section behind Windermere Road to create a circuit. This project had been funded by SGC through New Homes Bonus to a total of £93,000.

South Gloucestershire Highways Maintenance department was the preferred contractor and the Committee agreed on the proposal of Cllr. Alsop seconded by Cllr. Mills to proceed with the SGC contract and not to pursue quotations by other contractors. The Clerk would make the necessary arrangements for the

work to be carried out as soon as possible and would report back to the next meeting.

8. Grants

The Committee agreed the following grants:

Patchway Friendship & Activity Club	£500
Coniston Toddler Group	£700
Patchway Twinning Association	£500

The Committee agreed to recommend to Council that a capital grant of £5,000 should be made to Patchway Minibus Committee towards the cost of replacing the minibus although it was noted that this decision would have to be agreed by the joint committee on Community Governance (see Minute 9c). It was also agreed to give the Minibus Committee information on other possible sources of funding.

9. Other financial or urgent matters

- a) Royal British Legion, Patchway Branch
The Committee noted that the RBL Branch would be attending the Council meeting with a request to site the memorial and flag poles in Scott Park. Councillors were supportive of this request.
- b) Patchway Sports Vision
It was noted that a date from SGC to meet in September was awaited.
- c) Community Governance Review
The Chairman reported that a meeting in July had been positive and that the next was in October. It had been agreed that any wish by the Council to spend more than £1,500 which had not been budgeted for should be agreed by the joint committee.
- d) Decking for pre-school group
Before the meeting, Councillors had viewed the work completed by the groundstaff to build an area of decking to create a level access to the play house in the courtyard. The pre-school group had requested a grant of £1,000 for this work but this had been carried out by our staff with materials costing £668.85.
- e) Roof repairs to container

Councillors had also seen the roof repairs by R&B Roofing to the storage container in the courtyard due to water ingress.

f) Reports on meetings of outside bodies

The Chairman emphasised that Councillors representing the Council on outside bodies would be expected to attend the meetings and report back to the Council on items discussed.

g) Football pitch hire charges

The Deputy Clerk reported that 3 clubs owed the Council for hire charges: Rolls Royce FC had defaulted on the agreed payment of £50 per month, Almondsbury Athletic FC had agreed stage payments for a debt of £426 and Patchway Northend FC owed £325 from last season. Letters had been sent to all three clubs and Patchway Northend would be reported to the League as they had not responded to a request for payment.

10. Date of next meeting

It was noted that the next meeting would be held on Tuesday 7 October 2014 at 7.30 p.m.