

PATCHWAY TOWN COUNCIL

**Minutes of the Finance Committee held on 1 July 2014 at  
Callicroft House, Rodway Road, Patchway**

Present: Cllrs. C. Mills (in the Chair)  
E. Gordon  
P. Cottrell  
M. Greensword  
K. Walker  
S. Scott  
Mrs E. Martin

In attendance: Mrs L. Hamid  
Mr. B. Wallace

**1. Apologies**

Apologies for absence were received from Cllrs. Grotzke and Orpen.

**2. Declarations of Interest**

The Chairman asked any members having an interest in a matter to be discussed in the meeting to declare it at the appropriate time. When there was a conflict of interest in a meeting the person would be asked to leave the meeting during discussion and voting.

**3. Minutes**

The minutes of the meeting held on 3 June were proposed by Cllr. Scott seconded by Cllr. Martin, agreed as a correct record and signed by the Chairman.

**4. Matters arising from the minutes**

a) Patchway Community Centre grant

Cllr. Scott reported that Patchway had overspent its New Homes Bonus allocation but that Patchway Community Association would be able to re-apply for funding at the next Area Group meeting.

b) Vision for Patchway Town Centre

It was noted that the working group would meet the following day and

that one of the topics for discussion would be the short-term improvements to Rodway Road from the New Homes Bonus funding.

c) Almondsbury Joint Burial Committee

The Committee noted that the Clerk to the Committee had confirmed that the precept for this financial year would be £1,700 for each Council and that Almondsbury had paid its precept of £1,500 last year. The reason it was not shown in the accounts was that the payment had been made before the end of March 2013 so this had been shown in the accounts for 2012-13. The date of the next meeting had been changed, at Patchway's request, to 31 July.

**5. Current financial position**

The Committee noted that the financial position at today's date was:

Current a/c	£1,000.00
Business Reserve a/c	£292,491.72
Capital Reserve a/c	£50,000.00

**6. Monthly summary of expenditure**

The Committee noted and agreed the summary of expenditure for the month of June and also the income and expenditure accounts for the same period.

**7. Gas & Electricity Supplies**

The Committee had asked for a report on the gas and electricity supplies to Total Gas and Power and this was circulated and presented by the Deputy Clerk. The Committee compared the prices per unit before the contract was changed and the present charges and found that there was very little difference when the standing charges were taken into account. Two variations were noted:

- Scott Park Pavilion electricity had increased but the gas had decreased. This was due to the groundstaff moving their mess room from the pavilion which was heated by gas to the machinery shed which was heated by electricity. The Clerk would speak to them about a more economical way of heating their mess room in the winter months.
- Patchway Common Pavilion electricity had increased. This was due to the use of the premises by the Portuguese social club and it was agreed to increase their rent by £10 per day to cover this additional use.

It was agreed to add an extra sheet to the monthly summary of expenditure to show the split of the utilities cost for each building between electricity, gas and water so that the Council could monitor this expenditure more effectively.

## **8. Grants**

The Committee agreed the following grants:

Creation Twirlers (for equipment) Proposed Cllr Mills seconded Cllr Scott	£400
Children's Playlink (for disabled holiday play scheme) Proposed Cllr. Martin, seconded Cllr Scott	£500
It was agreed to invite Playlink to use the accessible play area in Scott Park	
Wednesday Luncheon Club Proposed Cllr. Martin, seconded Cllr. Scott	£600
Patchway PHAB Club Proposed Cllr. Martin, seconded Cllr. Scott	£300

The Committee noted that Patchway Minibus committee would be meeting in August and would consider the Council's suggestion of leasing a minibus.

## **9. Other financial or urgent matters**

- a) Royal British Legion, Patchway Branch  
The Committee noted that the RBL Club had closed due to financial problems but that the Patchway Branch would continue to operate and would be commemorating the start of the 1<sup>st</sup> World War on 3 August as planned. The planned refurbishment of the war memorial would be held in abeyance until a new site had been agreed.
- b) Report from Parks & Open Spaces Committee  
The Committee noted that the Parks & Open Spaces Committee had requested the Finance Committee to consider the purchase of machinery necessary for additional work caused by the withdrawal by SGC of cutting highway verges and the shredding of green material at the compost site. The Committee agreed unanimously, proposed Cllr. Martin seconded Cllr. Walker to allocate up to £35,000 for necessary equipment.
- c) Patchway Sports Vision  
Cllr. Mills reported on the meeting earlier in the day at the Community

College which had been attended by SGC officers and representatives of Patchway TC, Stoke Gifford PC and the Head and Chairman of the college. Cllr. Mills had presented the vision drawn up by Patchway Community Sports Association and supported by the Council but this had not been well received by the college representatives. The Committee agreed that it would be helpful if the next meeting was held at an independent meeting place in September to give the Council time to consult with the Community Sports Association on its priorities.

d) Community Governance Review

It was noted that a meeting with SGC between the representatives of Patchway and Stoke Lodge would be held on 10 July. Cllr. Scott reported that the decision on the terms of the split would now be made by officers and not by committee.

e) Merlin Housing Society

The Patchway Manager had offered to attend a meeting to update the Council on Merlin's plans for The Parade. It was agreed to invite Oonagh Lyons to speak either at the July Council meeting or at the Planning & Transport Committee on 22 July.

**10. Date of next meeting**

It was noted that the next meeting would be held on Tuesday 2 September 2014 at 7.30 p.m.