

PATCHWAY TOWN COUNCIL

**Minutes of the Finance Committee held on 5 November 2013 at Callicroft House, Rodway Road, Patchway**

Present: Cllrs. M. Grotzke (in the Chair)  
P. Cottrell  
S. Scott  
M. Greensword  
K. Walker

In attendance: Mrs L. Hamid  
Miss M. Crump

**1. Welcome & Apologies**

Apologies for absence were received from Cllrs. Mills, Alsop, Orpen and Gordon.

Councillors were reminded that they must make their own apologies to the office and not through other Councillors.

**2. Declarations of Interest**

The Chairman asked any members having an interest in a matter to be discussed in the meeting to declare it at the appropriate time. When there was a conflict of interest in a meeting he would ask the person to leave the meeting during discussion and voting.

**3. Minutes**

The minutes of the meeting held on 1 October were proposed by Cllr. Cottrell, seconded by Cllr. Greensword, agreed as a correct record and signed by the Chairman. There were no items arising from the Minutes which were not covered by the agenda.

**4. Current financial position**

The Committee noted that the financial position at today's date was:

|                      |             |
|----------------------|-------------|
| Business Reserve a/c | £364,117.75 |
| Current a/c          | £1,000.00   |
| Savings Bond         | £25,000.00  |

## **5. Monthly summary of expenditure**

The Committee noted and agreed the summary of expenditure for the month of October and also the income and expenditure accounts for the same period. It was agreed to transfer an amount of £28,483 from contingencies to cover the unexpected expenditure on car park repairs in Scott Park, to show the income from the New Homes Bonus (NHB) against the expenditure for Skatepark refurbishment and to note that the design work for Rodway Road would be covered by the NHB grant for this project.

## **6. Grant applications**

The following grants were agreed to local organisations:

|   |        |
|---|--------|
| Patchway People Newsletter<br>(suggest upgrade layout in line with other local newsletters) | £2,500 |
| Old Patchway Pensioners (Friday) Club   | £600   |
| Patchway Senior Citizens Club   | £600   |
| Patchway Watercolourists  | £600   |
| Stoke Lodge Neighbourhood Watch   | £250   |
| 2 <sup>nd</sup> Patchway Scout Group<br>(from Youth budget)                                 | £500   |
| South Glos. Over Fifties Forum  | £250   |
| Patchway Conservation Group   | £1,000 |
| Bristol BMX Club  | £500   |
| Patchway Community Sports Association   | £250   |
| Victim Support<br>(agreed to invite to join Hate Crimes Group)                              | £350   |
| South Glos. CAB   | £500   |
| The Wheatpatch Club<br>(suggest apply for match funding from Bradley Stoke TC)              | £500   |

North Patchway Hall had applied for its maintenance grant of £5,000. The Committee agreed to £3,000 for the time being and to ask the committee to apply again in February for the balance.

Two grants were deferred for more information on the number of Patchway residents helped by the organisations: Relate and Patchway & the Stokes Volunteer Centre.

## **7. Other Matters**

### Local Government Pension Scheme

It was noted that, following a revaluation of the scheme, contribution rates and deficit payments for employers would rise from April 2014. For Patchway Town Council the contribution would be 16.2% of the payroll and this increase would be incorporated into the budget for the next financial year.

### Ransomes 951 mower

The Committee noted that, in addition to the winter service cost, substantial repairs were needed to the hydraulic hoses, radiator, rollers and blades. The work was being carried out by the local Ransomes agent and the total cost would be £2,690. This would be covered by the machinery maintenance budget.

### Casson Centre maintenance

The Committee agreed that necessary repairs to the internal walls should be carried out in the Centre and was pleased to hear that a group of volunteers were painting the walls of the main room this week. The Committee asked whether the new groups for older people were being charged rent (computers, sewing and dementia) to offset costs and the Clerk would check the position.

### Flooring in Callicroft House

The Committee agreed that replacement lino should be laid in the kitchen and toilet and a new carpet for the main office for health and safety reasons at a cost of £925.

### Fencing of Skateboard area

A new price for fencing the area with 1.5m high bow-topped fencing as discussed at the Parks Committee was agreed at a cost of £11,160, to be covered by a grant from the NHB.

## **8. Date of next meeting**

It was noted that the next meeting would be held on Tuesday 3 December at 7.30 p.m.