

PATCHWAY TOWN COUNCIL

Minutes of the Finance Committee held on 1 October 2013 at Callicroft House, Rodway Road, Patchway

Present: Cllrs. Mrs E. Orpen (in the Chair)
E. Gordon JP
P. Cottrell
A. Alsop
M. Greensword
K. Walker

In attendance: Mrs L. Hamid
Miss M. Crump

1. Welcome & Apologies

Apologies for absence were received from Cllrs. Mills, Grotzke and Scott. Councillors were reminded that they must make their own apologies to the office and not through other Councillors.

2. Declarations of Interest

The Chairman asked any members having an interest in a matter to be discussed in the meeting to declare it at the appropriate time. When there was a conflict of interest in a meeting he would ask the person to leave the meeting during discussion and voting.

3. Minutes

The minutes of the meeting held on 3 September were proposed by Cllr. Moore, seconded by Cllr. Orpen, agreed as a correct record and signed by the Chairman.

4. Matters arising from the minutes

Street Scene Services

It was noted that the Chairman and Clerk had met with groundstaff to discuss additional tasks which could be carried out by our staff after April 2014. It had been confirmed that the groundstaff would empty dog bins and maintain hanging baskets but that a decision on maintaining grass and shrub beds should be deferred until April 2015 when the staff would have increased capacity due

to the loss of Stoke Lodge and Patchway Common. The Committee endorsed these decisions.

The Clerk informed the Committee of a site meeting with Street Care Officers the previous week at the community compost site when she had been informed that SGC would no longer be able to shred and sieve the material brought to the site by residents nor empty the skip at the site and in Scott Park due to financial restrictions. The Clerk had asked for this information to be put in writing so that the effects of these cutbacks could be discussed by the Council.

5. Current financial position

The Committee noted that the financial position at today's date was:

| | |
|----------------------|-------------|
| Business Reserve a/c | £381,748.48 |
| Current a/c | £884.00 |
| Savings Bond | £25,000.00 |

It was noted that the second half of the Precept of £304,434 had been received from SGC.

6. Monthly summary of expenditure

The Committee noted and agreed the summary of expenditure for the months of September and also the income and expenditure accounts for the same period.

7. Grant applications

The following grants were agreed to local organisations:

| | |
|-------------------------------------|--------|
| North Bristol Advice Centre | £1,000 |
| Patchway Twinning Association | £500 |
| Patchway Day Centre for the Elderly | £300 |

8. Other Matters

Bus Shelter at Bevington Close

The Clerk was asked to check the position with SGC on the replacement of the damaged bus shelter at this site.

75 bus night service

The Clerk was asked to request information from First Bus on the usage of the night bus service through Patchway.

Bus fares

Cllr. Orpen had attended a meeting with First Bus at which they had put forward a plan to attract more passengers by reducing fares. The Clerk was asked to find more information on these proposals ; the Committee hoped that these would benefit students.

Planning Enforcement

Cllr. Cottrell reported to the Committee on conversations he had had with Planning Enforcement about issues at 31 and 52 Cavendish Road.

Patchway Sports & Social Club

The Clerk was asked to check whether the Council had received the audited accounts of the Club for the year ended December 2012.

Redfield Road

The Clerk was asked to check with SGC whether planning permission had been obtained for the construction of 3 garages by the footpath in Redfield Road.

Rodway Road

The Clerk reported on a recent meeting with the working group for improvements to Rodway Road. Two consultants were working up plans for future development and SGC had agreed to pay the majority of the fees. There was an outstanding amount of £750 for the architect and the Committee agreed to recommend to Council that this should be paid and claimed from the New Homes Bonus grant. It was noted that the next meeting of the working group was on 12 November.

Small expenditure

The Committee agreed to two small items of expenditure: a copy of a new reference publication "Local Councils Explained" at £50 and a 10 week course on book keeping for the Deputy Clerk at £80.

9. Date of next meeting

It was noted that the next meeting would be held on Tuesday 5 November at 7.30 p.m.