

23 August 2013

Dear Councillor,

The next meeting of the Finance Committee will be held on Tuesday 3 September 2013 **at 7.30 p.m.** at Callicroft House, Rodway Road, Patchway.

The agenda is given below and it is hoped that you will be able to attend.

Yours sincerely,

Town Clerk

A G E N D A

1. Apologies for absence
2. Declarations of Interest
3. Minutes of the meeting held on 2 July (circulated with Council papers)
4. Matters arising from the minutes:
5. Current financial position
6. Monthly summary of expenditure
7. Grant applications
8. Other financial or urgent matters raised by Councillors or Clerk
9. Date of next meeting: Tuesday 1 October 2013