

PATCHWAY TOWN COUNCIL

**Minutes of the Finance Committee held on 2 July 2013 at Callicroft House,
Rodway Road, Patchway**

Present: Cllr. Mrs E. Orpen (in the Chair)
P. Cottrell
S. Scott
K. Walker
J. Moore
A. Alsop
M. Greensword

In attendance: Mrs L. Hamid
Mr. M. Winter

1. Sarah Baber

The Chairman welcomed Sarah Baber, the newly appointed Youth Work Team Leader for Southern Brooks Community Partnership. Sarah also introduced two members of her team, Joanne and Declan.

Sarah reported on the plans for refurbishing the Youth Centre and that from September it would be open as follows:

Monday & Wednesday: Open Access sessions run by SGC

Tuesday & Friday: Senior Nights for creative projects including cooking and an acoustic café, support for bands and stage skills

Wednesday & Saturday: Junior youth work sessions, Wednesday evening and Saturday afternoon

Detached youth work would continue in Scott Park, The Parade, The Tumps and Charlton Hayes.

Councillors were very interested in this report and asked Sarah to return in the autumn for a progress report. The Youth Workers then left the meeting.

2. Apologies

Apologies for absence were received from Cllr. Grotzke and Mills.

It was agreed to send good wishes to both councillors who were unwell.

It was agreed that apologies should only be recorded from committee members.

3. Declarations of Interest

The Chairman asked any members having an interest in a matter to be discussed in the meeting to declare it at the appropriate time. When there was a conflict of interest in a meeting he would ask the person to leave the meeting during discussion and voting.

4. Minutes

The minutes of the meeting held on 4 June were agreed as a correct record and signed by the Chairman with the addition at the end of Minute 9 “to be reviewed on a monthly basis on receipt of a monthly report”. There were no matters arising from the Minutes.

5. Current financial position

The Committee noted that the financial position at today’s date was:

Business Reserve a/c	£277,599.29
Current a/c	£1,490.23
Savings Bond	£25,000.00

6. Monthly summary of expenditure

The Committee noted and agreed the summary of expenditure for the month of June and also the income and expenditure accounts for the same period.

7. Grant applications

The following grants were agreed to local organisations:

Patchway PHAB:	£300
Wednesday Luncheon Club	£600
Freespace	£1,000 to be paid when accounts provided
Southern Brooks Community Partnership:	£27,400 for youth work
	£20,500 for community development

It was agreed to stress to SBCP that these grants were the total budgeted for this financial year.

8. Other Matters

Mike Winter

The Committee noted that this would be the last Finance Committee meeting attended by Mike who was leaving at the end of August to take a university course. The Committee thanked him for his hard work and wished him the very best of luck for his future career.

Stoke Lodge Parish

Cllr. Alsop stated that the Council needed to forward plan for the creation of Stoke Lodge Parish in 2015. It was noted that the Council would be meeting with SG officers later in the month and it was agreed that this item should be on the agenda for the September meeting.

Patchway Common Pavilion

Cllr. Alsop was assured that any initial problems with hiring the pavilion at weekends had now been overcome.

9. Date of next meeting

It was noted that the next meeting would be held on Tuesday 3 September at 7.30 p.m.

During the recess, any urgent matters would be referred to the Chairman or other senior Councillors or if necessary a meeting of the Finance Committee would be called.