

PATCHWAY TOWN COUNCIL

Minutes of the Finance Committee held on 5 March 2013 at Callicroft House, Rodway Road, Patchway

Present: Cllr. C. Mills (in the Chair)
P. Cottrell
Mrs E. Orpen
K. Walker
E. Gordon
S. Scott

In attendance: Mrs L. Hamid

1. Apologies

Apologies for absence were received from Cllrs. Grotzke, Tiley, Moore and Alsop.

It was agreed that apologies should only be recorded from committee members.

2. Declarations of Interest

The Chairman asked any members having an interest in a matter to be discussed in the meeting to declare it at the appropriate time.

3. Minutes

The minutes of the meeting held on 8 January were agreed as a correct record, proposed Cllr. Walker, seconded Cllr. Orpen, and signed by the Chairman.

4. Matters arising

a) Renewal of glazing for bus shelter

The Committee noted that the company with the lowest quote had made a mistake with their figures and that the lowest quote was now£655.24.

b) Car park repairs

The Chairman explained to the Committee that due to errors in the measurement of the defective areas by SGC and further deterioration due to bad weather, it had been necessary to resurface a substantially larger area than that quoted for. It was agreed to arrange a meeting with

the highways engineer supervising the job to discuss this matter and argue against an increase in the charge to be paid by the Town Council. It was agreed that it could be helpful to obtain advice from ALCA.

c) Cycle city finger posts

It was suggested that the sign at Waterside Drive reading Patchway 1 mile could be amended to read The Parade 1 mile.

5. Current financial position

The Committee noted the financial position at today's date:

Business Reserve a/c	£154,686.32
Current a/c	£845.94

It was noted that the bank was in the process of setting up a new fixed period savings bond with the £25,000.00 savings. This amount was currently in the Business Reserve account.

6. Monthly summary of expenditure

The Committee noted and agreed the summary of expenditure for the month of February and also the income and expenditure accounts for the same period. The Committee queried the estimated amounts listed for March.

7. Almondsbury Joint Burial Committee

The Chairman reported that the last meeting of the Committee had been held in Patchway and had agreed that as Patchway and Almondsbury pay the same Precept, they should have the same representation, five members each. It was agreed that the five representatives should be Cllrs. Grotzke, Cottrell, Mills, Moore and Scott.

It had been proposed at the Burial Committee that in line with the above decision that Patchway should pay half the cost of the car park recently constructed for the use of funerals only. This cost would be £2,500 and it was proposed by Cllr. Orpen, seconded by Cllr. Walker and unanimously agreed that this amount should be paid to Almondsbury Parish Council.

The Chairman reported that ALCA had sent legal advice on the status of the Joint Burial Committee to both Patchway and Almondsbury Councils.

8. Other financial & urgent matters

a) Sports Bursary

It was agreed that the Clerk should pursue the allocation of the sports bursary fund held by Patchway Community College to Patchway Community Sports Association. It was noted that this request had been made in 2011 but no response received.

b) New Homes Bonus and Positive Activity funding

The Committee noted that the Council's applications had been granted by the Area Forum of SGC for Rodway Road shops refurbishment £50,000 and improvements to the Skatepark in Scott Park £15,000. An application from Southern Brooks Community Partnership for Positive Activity funding for additional sessions at Patchway Youth Centre had been deferred to the next meeting of the Area Forum.

It was noted that the Patchway Town Centre Committee would be meeting shortly to look at plans for Rodway Road shops.

c) IT replacement

The Committee agreed that a computer monitor in the office should be replaced at a cost of £84 and a new router purchased at a cost of £30.

d) Insurance policy

The Committee noted that the policy had been renewed from April on the same terms as this year for a premium of £9,912.94.

e) Hedge laying at Patchway Common

It was noted that some of the trees were too large to be laid by volunteers and that some tree work would need to be paid for and that the Clerk was working on obtaining the best possible price for this work.

9. Date of next meeting

It was noted that the next meeting would be held on Tuesday 7 May at 7.30 p.m.