

PATCHWAY TOWN COUNCIL

**Minutes of the Finance Committee held on 5 February 2013 at Callicroft House, Rodway Road, Patchway**

Present: Cllr. C. Mills (in the Chair)  
M. Grotzke  
P. Cottrell  
Mrs E. Orpen  
K. Walker  
E. Gordon  
Ms R. Thorne

In attendance: Mrs L. Hamid  
Mr. M. Winter

1. **Apologies**

Apologies for absence were received from Cllrs. Tiley, Moore, Scott and Alsop.

It was agreed that apologies should only be recorded from committee members.

2. **Declarations of Interest**

The Chairman asked any members having an interest in a matter to be discussed in the meeting to declare it at the appropriate time.

3. **Minutes**

The minutes of the meeting held on 8 January were agreed as a correct record, proposed Cllr. Grotzke, seconded Cllr. Orpen, and signed by the Chairman.

4. **Matters arising**

a) **Football Rent**

The Committee noted a response from the Secretary of Rolls-Royce FC that he was willing to repay the outstanding amount in instalments and agreed that £50 per month over the next 12 months was reasonable. The Committee confirmed the earlier agreement that in the case of the other two clubs with outstanding rent where no response had been received, the matter would be referred to our solicitor to pursue the debt in the Small Claims Court.

b) Renewal of glazing for bus shelter

The Clerk had obtained prices for purchasing ready-cut sheets of polycarbonate so that the groundstaff could replace the damaged glazing panels and it was noted that this was considerably cheaper than having the work carried out by the normal contractor.

It was agreed to purchase 10 panels at a cost of £534.89 which would be sufficient to renew the glazing in the bus shelter at Bradley Road (opposite former doctor's surgery) and Durban Road (junction with Bradley). It was also agreed that the groundstaff should be asked to repaint these two shelters before fitting the new glazing.

c) Precept

It was noted that the Council had agreed the precept at £529,000 as recommended by the Committee and that the notification had been sent to SGC.

5. Current financial position

The Committee noted the financial position at today's date:

Business Reserve a/c	£175,705.76
Current a/c	£1,000.00

It was noted that the bank was in the process of setting up a new fixed period savings bond with the £25,000.00 savings. This amount was currently in the Business Reserve account.

6. Monthly summary of expenditure

The Committee noted and agreed the summary of expenditure for the month of January and also the income and expenditure accounts for the same period.

7. Grants

The Committee noted the request made by Richard Clark, Head of Stoke Lodge Primary School, for a grant of £350 to support the programme under preparation for the work experience in local primary schools by a group of pupils from Gauting in June. It was proposed by Cllr. Grotzke, seconded by Cllr. Walker and agreed by 3-1 that this grant should be paid and Mr. Clark should be asked for a report on the project.

## 8. Financial Regulations

The Committee reviewed the Council's Financial Regulations, which had been previously circulated, and made a minor change to section 3.4. The Regulations would be sent to all Councillors for information.

### Other financial & urgent matters

a) Replacement of finger posts

The Committee accepted a quotation of £189.69 for the replacement of signs for Norman Scott Park, The Tumps and Patchway Community Centre which had degenerated with age.

Cllr. Gordon raised a query about the finger posts recently installed by Cycle City and the Clerk was investigate.

b) Letter sent to government minister

The Chairman reported that NALC had asked the Chairmen of all local councils to write to Eric Pickles MP concerning the localisation of council tax support. The Committee noted the response explaining government policy received from the Department for Communities and Local Government sent via Jack Lopresti MP.

c) Improvement to roundabouts on A38

Cllr. Walker reported on a meeting he had attended with SGC highways officers the previous day concerning plans to upgrade the roundabouts and junctions on the A38 to ease traffic particularly for ambulance access for the new Southmead Hospital. This related to Southmead, Gypsy Patch and Aztec West.

d) 75 bus route

Cllr. Orpen reported that First Bus had plans to run a 24 hour hourly service through Patchway.

## 10. Date of next meeting

It was noted that the next meeting would be held on Tuesday 5 March at 7.30 p.m.



Handwritten signature and date: 5-3-13