

PATCHWAY TOWN COUNCIL

**Minutes of the Finance Committee held on 8 January 2013 at Callicroft House, Rodway Road, Patchway**

Present: Cllr. C. Mills (in the Chair)  
M. Grotzke  
S. Scott  
J. Moore  
P. Cottrell  
Mrs E. Orpen  
K. Walker  
A. Alsop  
B. Hopkinson

In attendance: Mrs L. Hamid  
Mr. M. Winter

**1. Apologies**

Apologies for absence were received from Cllr. Tiley.  
It was agreed that apologies should only be recorded from committee members.

**2. Declarations of Interest**

The Chairman asked any members having an interest in a matter to be discussed in the meeting to declare it at the appropriate time.

**3. Minutes**

The minutes of the meeting held on 4 December were agreed as a correct record, proposed Cllr. Grotzke, seconded Cllr. Scott, and signed by the Chairman.

**4. Matters arising**

a) Scott Park Car park repairs

The Committee noted that Four Towns & Vale Link Community Transport had agreed to contribute 10% of the cost of repairs.  
The Sports & Social Club had asked to pay the 50% of the repair, which amounted to almost £4,000, in instalments and the Committee agreed by 4-3 on the proposal of Cllr. Walker, seconded by Cllr. Scott that the

Club could pay the amount over 2 years at £500 per quarter.  
Cllr. Grotzke declared his interest as a Trustee of the Club and took no part in the discussion or voting.

b) Football Rent

The Committee noted that a letter had been sent to each of three football clubs which owed rental to the Council from the last football season giving them one month to pay or the matter would be referred to our solicitor to pursue the debt in the Small Claims Court.

**5. Current financial position**

The Committee noted the financial position at today's date:

Business Reserve a/c	£179,769.75
Current a/c	£1,000.00
New deposit a/c	£25,000.00

The Committee noted that the fixed period savings bond had expired and agreed to complete an application for a new bond for £25,000.

**6. Monthly summary of expenditure**

The Committee noted and agreed the summary of expenditure for the month of December and also the income and expenditure accounts for the same period.

**7. Consideration of Council's budget for 2013-14**

Councillors had copies of the draft budget prepared at the December meeting and agreed a few changes to take into consideration revised information. The revised budget was £609,000 which included a contingency of £55,000. It was noted that the anticipated balance at the end of March would be £88,000 and it was agreed to move this into reserves.

Councillors were given copies of correspondence from the SGC Finance Officer explaining the government changes to local government funding and the introduction of Local Council Tax Support Grants. It was noted that Patchway would receive almost £80,000 in LCTS grant which should be deducted from the budget and this would give a Precept of £529,000. After discussion, the Committee agreed to recommend to Council that Council Tax Payers should be charged 3% increase on this year's charge. In Band D the annual charge would increase from £165 to £170 using a Tax Base of £3,111.

This was proposed by Cllr. Grotzke, seconded by Cllr. Alsop and agreed by 6-0 with 1 abstention.

**8. Other financial & urgent matters**

a) Pension Scheme

The Committee noted that further increases in employers' contributions would be due in the next financial year with more increases to come in 2014-15. Account of this was taken in setting the budget for this item.

b) Cribbs Patchway

Dates were suggested for a meeting with officers on the proposal to develop the airfield with new housing.

c) Renewal of glazing for bus shelter

A quotation of £464 had been received for renewing the damaged glazing in the bus shelter at Bradley Road. It was suggested that it might be cheaper to purchase the polycarbonate sheets and ask the groundstaff to fit them. The Clerk would obtain prices.

**9. Closed Session**

In closed session, the Committee discussed possible ways of outsourcing work to reduce expenditure.

**10. Date of next meeting**

It was noted that the next meeting would be held on Tuesday 5 February at 7.30 p.m.