

PATCHWAY TOWN COUNCIL

**Minutes of the Finance Committee held on 7 February 2012 at Callicroft House, Rodway Road, Patchway**

Present: Cllr. C. Mills (in the Chair)  
E. Gordon JP  
M. Grotzke  
P. Cottrell  
S. Scott  
D. Tiley  
A. Alsop  
B. Hopkinson  
Ms R. Thorne

**1. Chairman of Finance Committee**

Cllr. Gordon announced that he was resigning as Chairman of this committee and vacated the chair.

Cllr. Mills was proposed by Cllr. Grotzke and seconded by Cllr. Tiley. There being no other nominations, Cllr. Mills was unanimously elected as Chairman.

**2. Apologies**

Apologies for absence were received from Cllrs. Walker and Moore.

**3. Declarations of Interest**

The Chairman asked any members having an interest in a matter to be discussed in the meeting to declare it at the appropriate time.

**4. Minutes**

The minutes of the meetings held on 3, 5 and 9 January 2012 were agreed as a correct record and signed by the Chairman with the addition of the word “investigation” after audit in the last line of minute 8.

**5. Matters arising from the Minutes**

a) Housing Receipts

The Committee was very pleased to note that both schools projects previously reported had been agreed for payment by SGC and were

proceeding. It was agreed that Cllr. Scott would ask the schools to submit a photograph of the finished projects.

There was a discussion on the best use of the balance of this fund. Ideas put forward were outdoor fitness equipment or skateboard equipment for Scott Park or path work. Cllr. Scott said that he would be discussing options with Cllrs. Orpen and Walker and would report back at a future meeting.

## **6. Current financial position**

The Committee noted that the bank balances at today's date were:

Current account:	£2,048.00
Business Reserve account:	£159,429.66

## **7. Monthly summary of expenditure**

The Committee noted the summary of expenditure for the month of January.

The Chairman explained that the amount available until the end of the financial year was the cash in the bank and that the balance shown on the monthly sheets was incorrect as some of these funds had been used during the year to offset the error in the budget setting for this financial year. It was noted that SGC audit department would be carrying out an investigation and would report back to the Council on what went wrong with this process.

All Councillors agreed that the Council should work together on this and every other matter.

## **8. Other financial matters**

### **a) Football hiring charges**

The Committee agreed unanimously that the pitch rentals should be increased next season by 10% but frozen for the following two years for those clubs who agreed to enter a three year contract with the Council.

### **b) Rent increases**

Rent increases for all council properties would be considered at the next meeting with more detailed information on the current hiring pattern. It was agreed that the Parks & Open Spaces Committee should look separately at the rent for the Cricket Club and review allotment rents as discussed at the last meeting.

c) Youth Work

The Committee noted the likely changes in youth work funding by SGC in the next financial year and agreed the importance of all providers working together.

d) Membership of Committees

The Committee noted that, under Standing Orders, all committees are reconstituted in May unless the Council agrees otherwise.

**9. Date of next meeting**

It was noted that the next meeting would be held on Tuesday 6 March at 7.30 p.m.